

TRANSPORTATION PROCEDURES

(UPDATED OPTIONS; 2023-24)

As more and more changes in transportation are being requested, we kindly ask that you adhere to the procedures listed below:

Walkers:

If your child is a walker, a parent note **must** be given to the classroom teacher stating who will be picking up your child and the desired date(s). Verbal requests by a student will **not** be honored. If a note is not received indicating a change in transportation, your child will take their normal means of transportation home.

Bus:

Parent notes requesting for a child to ride a different bus will **not** be accepted. Also, verbal requests to ride a different bus by a student will **not** be honored. If you are requesting that your child ride a different bus, you **must** contact the Transportation Coordinator **in advance** and seek permission. The Transportation Coordinator can be contacted at 255-2719.

Building Blocks:

If you want your child to attend Building Blocks after school, a parent note **must** be given to the classroom teacher indicating the desired dates(s). Building Blocks personnel will also need to be made aware of this request. Please make sure you contact your child's teacher **and** Building Blocks. If a note is not received indicating a change in transportation, your child will take their normal means of transportation home. Verbal requests by a student will **not** be honored.

A.M. Drop Off:

Doors to the school open at 8:55 a.m. Please do not let your child out of the vehicle or drop them off before 8:55 a.m. Supervision prior to 8:55 a.m. will not be available.

If you are dropping your child off in the morning, please use Miliauskas Way (*the road and entrance near the high school*). Please proceed past the Turf Complex until you approach any of the **three yellow parking spots**. As soon as you reach one of the yellow parking spots, please have your child exit the vehicle. The drop off process will go more quickly if **three** cars exit simultaneously. Students will then walk onto the brick sidewalk to the main sidewalk.

***Please do not park on Miliauskas Way. This is a drop off and go line for vehicles.**

***For safety reasons, do not drop students off at the teacher parking lot / near flag pole or along the road leading into the parking lot.**

-Continued Next Page

P.M. Pick Up:

If you are picking up your child at dismissal time *(as a walker)*, we kindly ask that you form a line on Miliauskas Way *(the road connecting our school to the HS)* OR park in our gravel parking lot. Parking in the teacher parking lot is not available.

**We kindly ask that all parents wait for students on the sidewalk near the busses and not on the sidewalk leading up to the main entrance.*