

**LAKE-LEHMAN SCHOOL DISTRICT
BOARD MEETING MINUTES**

September 19, 2022

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes of the Lake-Lehman Board of School Directors was held on Monday September 19, 2022, in the auditorium of the Lake-Lehman Junior-Senior High School.

The meeting was called to order by First Vice President, Lorraine Farrell, at 7:00 p.m., and opened with Roll Call, the Pledge of Allegiance, and a Moment of Silence.

<u>DIRECTORS</u>	<u>Roll Call</u>
Kevin Carey	Absent
Alfred DeAngelis	Present
Lorraine Farrell	Present
Marilyn Glogowski	Present
Karen Masters	Absent
John McDonald	Present
David Paulauskas	Present
Andrew Salko	Present via Zoom
Robert Wright	Present

Others Present:

Tabitha Miscavage Spagnuolo, Personnel/Benefits Manager
Tom Melone, Business Consultant, A.B. Melone Co, CPA
Mary Jo Casaldi, Superintendent's Administrative Asst. /Board Secretary
Doug Klopp, Junior-Senior High School Principal
Michael Kostrobala, Assistant Junior-Senior High Principal
Nancy Edkins, Lake-Noxen Elementary
Matthew Nonnenberg, Ross Elementary Principal
Donald James, Lehman-Jackson Elementary Principal
David Madajewski, Director of Buildings and Grounds
Tina Antonello-Portee, Special Education Director
Erica Orock, School Psychologist

Cheryl Madajewski	Anna Fedor
Linda Van Orden	Mike Potsko
Anita Koziol	Rob Wojtowicz
Donna Richards	Devin Michalec
Dara Lopasky	Bridgett Brosius
Reagan Hynick	Gary Stec
Jen Gribble	E.G. Morgan
Kathleen Weaver	Kathleen Selner
Jamie Walsh	Craig Selner
Rich Cronin	
Christine Napierkowski	
Brenda Morris	

EXECUTIVE SESSIONS

Mrs. Farrell noted that an Executive Session was held on September 19, 2022, to discuss leaves of absence, retirements/resignations, employment opportunities, coaching/extra-curricular appointments, staff hirings, professional and support staff CBA's, and pending litigation.

READING OF MISSION

Mrs. Spagnuolo read the following Mission of the Lake-Lehman School District:

"The Mission of the Lake-Lehman School District is to inspire students to achieve personal fulfillment through the context of community, independence, generosity and mastery within a safe learning environment."

SUPERINTENDENT'S REPORT

The Superintendent's Report included the following.:

- Mrs. Linda Van Orden, 2nd Grade Teacher, Lehman-Jackson Elementary, addressed the Board in regard to the donation of retired Kindergarten level reading series to A.K. Nursery School in Mwanza Tanzania.

BUSINESS MANAGER'S REPORT

Mr. Tom Melone, Business Consultant, stated that with the appointment of the independent auditing firm, the same firm we have been using, the tax collection audit would be scheduled for next week or the following week.

WEST SIDE AREA CAREER AND TECHNICAL CENTER REPORT

No Report.

LUZERNE COUNTY INTERMEDIATE UNIT REPORT

No Report.

STUDENT COUNCIL REPORT

Mrs. Spagnuolo read the Student Council Report.

FOOD SERVICE REPORT

No Report.

OLD BUSINESS

None.

APPROVAL OF THE AGENDA

Mrs. Spagnuolo reviewed and read the agenda and addendums.

Mrs. Farrell noted the agenda is approved as read and amended.

VISITORS – Comments relative to approval of Minutes, treasurer's report, payment of bills, and
ACTION ITEMS.

Kathy Selner	Shavertown	Mrs. Selner stated that at a previous meeting she had asked about the public being able to access the attachments to school board action items listed on the agenda. She questioned why attachments still have not been made available to the public?
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Sherri Daum	Sweet Valley	Mrs. Daum commented that at the previous meeting, a question was asked if the public was able to review the math curriculum. She stated that the response from Mr. Salko was "No, the public did not review the math curriculum." "The Board had an opportunity." She requested this response be recorded in the meeting minutes.
Jamie Walsh	Sweet Valley	<p>Mr. Walsh stated that he would like to see a cost analysis comparison between the Business Manager positions.</p> <p>Mr. Walsh also stated that he was able to review the math curriculum on-line, from other areas, and that both are banned in other states. He commented that the attachment was not made available to the public.</p> <p>Mr. Walsh also commented that the Health and Safety Plan states that the district will follow what the CDC recommends. "Our district should not be in the position to recommend covid vaccines." He stated.</p> <p>He also stated that he would like the school district to change the wording in the Health and Safety Plan to: "the district will consider" instead of "the district will follow."</p>
Devin Michalec	Shavertown	Mr. Michalec addressed the board questioning the amount he is being paid as a coach in comparison with what other coaches in the district are being paid.

APPROVAL OF MINUTES

Motion was made by Marilyn Glogowski, seconded by David Paulauskas, to approve the following minutes:

August 15, 2022 - regular monthly meeting

Vote: Upon roll call, Mr. DeAngelis and Mr. Paulauskas abstained. All other members present vote yes; motion carried.

PAYMENT OF BILLS

Motion was made by Drew Salko, seconded by Al DeAngelis, to approve the list of bills for September, 2022, in the amount of \$738,905.36 and move that they be paid subject to audit.

Vote: Upon roll call, all directors present voted yes; motion carried.

TREASURER'S REPORT

Motion was made by David Paulauskas, seconded by Al DeAngelis to approve the treasurer's report for August, 2022.

Vote: Upon roll call, all directors present voted yes; motion carried.

ACKNOWLEDGE RECEIPT OF FINANCIAL REPORTS AND FILE FOR AUDIT
(Attached to Treasurer's Report)

Balances as of June 30, 2022

- Lake-Noxen Elementary

Balances as of July 31, 2022

- Jr/Sr High Activity Fund
- Jr/Sr High Principal's Fund
- Lake-Noxen Elementary

Balances as of August 31, 2022

- Lehman-Jackson Elementary

ACTION ITEMS

CURRICULUM AND INSTRUCTION

Motion was made by Marilyn Glogowski, seconded by David Paulauskas, to move on the following items:

1. Appoint Micayla Grey of Dallas, as a Temporary Professional Employee, effective immediately at a salary of \$48,996.00, Bachelor's Level, Step 1. Initial assignment: Elementary Teacher. All clearances on file.

Vote: Upon roll call, all members present voted yes; motion carried.

2. Appoint Rebecca Sutton of Lehman, as a Temporary Professional Employee, effective immediately at a salary of \$51,194.00, Bachelor's Level, Step 4. Initial assignment: Elementary Teacher. All clearances on file.

Vote: Upon roll call, all members present voted yes; motion carried.

3. Appoint the following as per diem substitute teachers, at a daily rate of \$120.00, without contractual rights/benefits. All clearances on file.

A.	Michael Slivinski of Harvey's Lake	Special Education Pk-8
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Vote: Upon roll call, all members present voted yes; motion carried.

4. Approve a leave of absence for Employee #3418 effective November 1, 2022 – March 28, 2023. It is understood the leave will consist of sick and unpaid days in accordance with the Family Medical Leave Act; not to exceed 60 days.

Vote: Upon roll call, all members present voted yes; motion carried.

5. Approve a leave of absence for Employee #1932 effective January 17 – June 6, 2023. It is understood the leave will consist of sick, personal and unpaid days in accordance with the Family Medical Leave Act; not to exceed 60 days.

Vote: Upon roll call, all members present voted yes; motion carried.

6. Appoint the following Mentor Teachers for the 2022-2023 school year:

	Mentor	New Teacher/Long Term Substitute	Stipend
A.	Stacey Ruddy	Erica Berrettini	\$592.04
B.	Vanessa Spencer	Megan Spess	\$592.04
C.	Jill Casale	Megan Donaldson	\$592.04
D.	Sarah Longmore	Jennifer Norconk	\$592.04
E.	Taylor Williams	Tammy Schnable (1st Semester Only)	\$296.02
F.	January Albee	Micayla Grey	\$592.04
G.	Savannah Harrison	Rachel Holena (1st Semester Only)	\$296.02
H.	Katlyn McHenry	Quinn Dyrli (1st Semester Only)	\$296.02
I.	Donna Richards	Rebecca Sutton	\$592.04
J.	Eileen Coslett	Mackenzie Rood	\$592.04
K.	Corin Frey	Michael Slivinski	\$592.04

Vote: Upon roll call, all members present voted yes; motion carried.

BUILDINGS & GROUNDS

Motion was made by David Paulauskas, seconded by John McDonald, to move on the following items:

1. Approve the contract Change Order #C06, from Keystone Sports Construction, Phoenixville, PA, for the milling and repaving of the main road, which includes Miliauskas Way/Knight Drive, (4,757 square yards) and the maintenance road (1,262 square yards) with base repair at a total cost of \$190,262.96. (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

ATHLETICS & ACTIVITIES

Motion was made by John McDonald, seconded by Al DeAngelis, to move on the following items:

1. Approve the following as School & Booster Volunteers for the 2022-2023 school year; all clearances on file:

A	Kayla Bloom-Trosky	J	Ashley Keating
B	Diana Burkley	K	Gail Kozich
C	Jamie Carbohn	L	Brittany McIntosh
D	Michael Conte	M	Kimberly Miller
E	Murad Elbattah	N	Scott Roxby

F	David Fedor	O	Patricia Sprague
G	Marion Gallagher	P	Joseph Steele
H	Savannah Harrison	Q	Amber Wesley
I	Melissa Janick	R	Melida Wolfertz

Vote: Upon roll call, all members present voted yes; motion carried.

2. Appoint the following Head Coaches/ Extra-Curricular Advisors for the 2022-2023 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A	Gail Honeywell	Newspaper	\$2,006.30
B	Carrie Orlofski	Yearbook	\$3,421.78

Vote: Upon roll call, all members present voted yes; motion carried.

3. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2022-2023 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A	Adam Dodge	Band	Volunteer
B	Adam Walp	Band	Volunteer
C	Devin Michalec	JH Boys Soccer	\$2,647.57
D	Donald Michalisin	Boys Soccer	Volunteer
E	Joseph Yankoski	Varsity Boys Basketball	\$4,932.67
F	Jonathan Wilson	Varsity Boys Basketball	\$4,932.67
G	Charles Krasniak	JH Boys Basketball	\$3,303.90
H	Matthew Ide	Boys Basketball	Volunteer
I	Shane Stark	Varsity Wrestling	\$4,932.67
J	Allen Scott	JH Wrestling	\$3,303.90
K	Michael Tereska	Wrestling	Volunteer
L	John Morgan	Wrestling	Volunteer
M	Michael Slivinski	Wrestling	Volunteer
N	Janene Kasarda	JH Girls Basketball	\$3,303.90
O	Kyle Purdy	JH Girls Basketball	\$3,303.90
P	James Biscotto III	Girls Basketball	Volunteer
Q	Robert Ackerman	Theatre	Volunteer
R	Michael Dubois	Theatre	Volunteer
S	Lori Kucewicz	Theatre	Volunteer
T	Kristy Newhart Mikolaichik	Theatre	Volunteer
U	David Pall	Theatre	Volunteer
V	Pamela Pall	Theatre	Volunteer
W	Beatrice Price	Theatre	Volunteer
X	Jennifer Shepherd	Theatre	Volunteer
Y	Nicole Stockage	Theatre	Volunteer
Z	Andrea Visneski	Theatre	Volunteer

Vote: Upon roll call, all members present voted yes; motion carried.

TRANSPORTATION

Motion was made by Al DeAngelis, seconded by Bob Wright, to move on the following items:

1. Establish a base fuel rate at \$3.25 per gallon, for Back Mountain Transit Co., Inc., for the 2022-2023 school year.

Vote: Upon roll call, all members present voted yes; motion carried.

SUPPORT SERVICES

Motion was made by Marilyn Glogowski, seconded by John McDonald to move on the following items:

1. Rescind the motion of August 15, 2022, appointing Jason Dubois of Dallas as Full-Time Maintenance Worker.

Vote: Upon roll call, all members present voted yes; motion carried.

2. Rescind the motion of August 15, 2022, appointing Nancy Turner of Edwardsville as Part-Time Food Service Worker.

Vote: Upon roll call, all members present voted yes; motion carried.

3. Ratify the appointment of Ian Jones of Harvey's Lake as Full-Time Maintenance Worker, 8 hours per day, 260 days per year, at an hourly rate of \$12.00, effective September 6, 2022. All clearances on file.

Vote: Upon roll call, all members present voted yes; motion carried.

4. Appoint Daniel Angus of Dallas as Part-Time Food Service Worker, 5.75 hours per day, 186 days per year, at an hourly rate of \$11.00. All clearances on file.

Vote: Upon roll call, all members present voted yes; motion carried.

5. Accept, with regret, the letter of retirement from Judith Heller, Cafeteria Manager, effective September 1, 2022.

Vote: Upon roll call, all members present voted yes; motion carried.

6. Accept, with regret, the letter of resignation from Ryan Dunsmuir, Technology Assistant, effective September 7, 2022.

Vote: Upon roll call, all members present voted yes; motion carried.

7. Ratify approval for administration to advertise for the following positions:

- A. Full-Time Food Service Worker (Cafeteria Manager), 7 hours per day, 186 days per year
- B. Full-Time Technology Assistant, 8 hours per day, 260 days per year

Vote: Upon roll call, all members present voted yes; motion carried.

8. Approve a leave of absence for Employee #2821 effective September 1 – October 7, 2022. It is understood the leave will consist of sick, personal, emergency and unpaid days.

Vote: Upon roll call, all members present voted yes; motion carried.

SCHOOL BOARD

Motion was made by Al DeAngelis, seconded by John McDonald, to move on the following items:

1. Authorize the Superintendent to enter into an Agreement with King, Spry, Herman, Freund & Faul, LLC, Bethlehem, to provide comprehensive general counsel, legal consultation services, and representation on all legal matters affecting Lake-Lehman School District, for the period September 1, 2022 to June 30, 2023.

Vote: Upon roll call, all members present voted yes; motion carried.

2. Approve the Agreement between the Lake-Lehman School District and Northeast Behavioral Health Care Consortium, Inc. to provide behavioral health care to eligible children, youth and families served by the Lake-Lehman School District, who are in need of behavioral health services.

Vote: Upon roll call, all members present voted yes; motion carried.

3. Approve and authorize the execution of the Letter of Engagement for Rainey & Rainey C.P.A.'s, of Scranton, PA, to perform an audit of financial statements for the Lake-Lehman School District for the Year ended June 30, 2022 and June 30, 2021. (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

4. Ratify approval for administration to advertise for the position of Business Manager.

Vote: Upon roll call, Mr. DeAngelis voted no. All other members present voted yes; motion carried.

5. Approve the revised ARP-ESSER Health & Safety Plan as amended and posted for public review on the District website. (Attachment)

Vote: Upon roll call, Mr. DeAngelis, Mr. Wright and Mr. McDonald voted no. Mr. Salko, Mr. Paulauskas, Mrs. Glogowski, and Mrs. Farrell voted yes; *motion carried.

****Correction: After the vote was recorded, the above motion was declared failed. There are motions which require five votes, (majority of the board as a whole) to pass regardless of absences and abstentions, however, upon further review of policy and statute, it has been determined with a vote of 4 yes and 3 no, (majority of members present) the above motion carries, and the correction will be reflected in the official minutes.***

6. Approve the Application for Use of Facilities requested by Scott Miner, Penn State University, Wilkes-Barre, Athletics, for use of the high school gymnasium for men's and women's basketball practice to be held October 10th through 15th and October 17th through 21st (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

7. Approve the donation of the retired Reading Street Kindergarten textbooks to the AK Nursery School in Mwanza, Tanzania.

Vote: Upon roll call, all members present voted yes; motion carried.

8. Approve the recommendation of the following candidates to be voted on and registered by the Lake-Lehman Board of School Directors for the position of officers and representatives to the 2022 Pennsylvania School Boards Association. (Attachment)

A. President-Elect (1-year term)

(1) Michael Gossert

Cumberland Valley School District

B. Vice President (1-year term)

(1) Allison Mathis

North Hills School District

C. PSBA Insurance Trust Trustees: (3-year term)

(1) Kathy Swope

(2) Roberta M. Marcus

Vote: Upon roll call, all members present voted yes; motion carried.

INFORMATION AND RECOGNITION

Mrs. Farrell noted that all informational items are as listed.

BOARD DISCUSSION FOR FUTURE BUSINESS

None.

SET MEETING DATES

Mrs. Farrell read the following meeting information:

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for October 17, 2022, and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

VISITORS

No comments.

ADJOURNMENT

A motion to adjourn the meeting was made by David Paulauskas; seconded by Mrs. Glogowski. Mrs. Farrell adjourned the meeting at 7:35 pm.

Respectfully submitted

A handwritten signature in blue ink that reads "Mary Jo Casaldi". The signature is written in a cursive style with a large initial "M".

Non-Member, Board Secretary
Mary Jo Casaldi