# Return to School Plan
# Lake-Lehman School District

## OPTIONS AND CONSIDERATIONS FOR SUMMER AND FALL 2020

### REVISED: AUGUST 31/2020 (MASK MANDATE)

### PROJECTED 1ST DAY: SEPTEMBER 8, 2020

# **<u>Mission Statement/Core Values</u>**

TO INSPIRE STUDENTS TO ACHIEVE PERSONAL FULFILLMENT THROUGH THE CONTEXT OF COMMUNITY, MASTERY, INDEPENDENCE AND GENEROSITY WITHIN A SAFE LEARNING ENVIRONMENT

1. **POSITIVE ATTITUDE**
2. **SACRIFICE**
3. WORK ETHIC
4. COMPETE

# Creating Equitable School Systems

## A Roadmap for Education Leaders

As local education agencies (LEAs) plan for the 2020–21 school year and beyond, it is critical that educators use the planning process to honestly reflect on successes and challenges of local continuity of education plans in the 2019-20 school year and learn how to make instruction more engaging and effective for all students.

**Establish a team.**

Ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community

HEALTH AND SAFETY PLAN TEMPLATE

SCHOOL REOPENING INSTRUCTIONAL PLANNING TEMPLATE

**Explore and select instructional delivery scenarios.**

Identify the instructional delivery scenario(s) that are best fit for your local community, prioritizing health and safety of students and staff and strategic staffing to support and engage all students

PHYSICAL HEALTH AND SAFETY PRACTICES

SCENARIO PLANNING GUIDE*

STRATEGIC STAFFING*

**Support social and emotional wellness.**

Ensure students and staff feel connected to a safe and welcoming school community that supports their well-being, engagement, and success in the educational process

STAFF AND STUDENT WELLNESS GUIDE*

**Focus on effective instruction.**

Ensure every student has access to the resources and supports necessary to successfully engage with and master grade-level content

INSTRUCTION*

ASSESSMENT*

**Communicate with stakeholders.**

Ensure all staff, students, families, and the community are informed and ready to safely engage in the education process

**Provide high-quality professional learning.**

Identify and support the training needs of staff, students, families, and the community, prioritizing time for teacher collaborative analysis and instructional planning

EFFECTIVE REMOTE PROFESSIONAL LEARNING STRATEGIES*

*Tool is currently under construction.

# Mandates vs. Guidelines

## -Business Insider
### *(Following public response towards CDC's release of school opening guidelines)*

Schools can determine in collaboration with state and local officials to the extent possible, whether and how to implement these considerations while adjusting to meet the unique needs and circumstances of the local community.

Implementation should be guided by what is feasible, practical, acceptable, and tailored to the needs of each community.

# Governor's Mask Requirements

## Section 1: Face Coverings Defined

"Face covering" means a **covering of the nose and mouth** that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen. For purposes of this order, a face covering includes a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or be improvised from household items, including but not limited to, scarves, bandanas, I-shirts, sweatshirts, or towels. While procedural and surgical masks intended for healthcare providers and first responders meet these requirements, such as N95 respirators, these specialized masks should be reserved for appropriate occupational and health care settings.

# Governor's Mask Requirements Part 2

## Section 2:    Face Coverings Required

A. Outdoors and unable to consistently maintain a distance of six feet from individuals who are not members of their household;

B. In any indoor location where members of the public are generally permitted;

C. Waiting for, riding on, driving, or operating public transportation or para-transit or while in a taxi, private car service or ride-sharing vehicle;

D. Obtaining services from the healthcare sector in settings including, but not limited to, a hospital, pharmacy, medical clinic, laboratory, physician or dental office, veterinary clinic, or blood bank; or

E. Engaged in work, whether at the workplace or performing work off-site, when interacting in-person with any member of the public, working in any space visited by members of the public, working in any space where food is prepared or packaged for sale or distribution to others, working in or walking through common areas, or in any room or enclosed area where other people, except for members of the person's own household or residence, are present when unable to physically distance.

# Governor's Mask Requirements Part 3

**Section 3:** **Exceptions to Face Covering Requirement**

**A. Individuals who cannot wear a mask due to a medical condition, including those with respiratory issues that impede breathing, mental health condition, or disability;**

**B. Individuals for whom wearing a mask while working would create an unsafe condition in which to operate equipment or execute task as determined by local, state, or federal regulators or workplace safety guidelines;**

**C. Individuals who would be unable to remove a mask without assistance;**

**D. Individuals who are under two years of age;**

**E. Individuals who are communicating or seeking to communicate with someone who is hearing-impaired or has another disability, where the ability to see the mouth is essential for communication;**

**Individuals are not required to show documentation that an exception applies.**

# Covid-19 Team Members

- James McGovern
- Dr. Kevin Carey
- Andrew Salko
- Tabitha Miscavage
- Lori Bednarek
- Carrie Orlofski
- Tracey Liparela
- Doug Klopp
- Matt Nonnenberg
- Heather Wertman

- Nancy Edkins
- Donald James
- Mary Jo Casaldi
- Jodi McMillan
- Dave Madajewski
- Jane Kilduff-Molino
- Sandee Marr
- Jeffrey Shook
- Crystal Savage
- Mike Kostrobala

# Current Inventory

- 126 liquid hand sanitizer bottles
- 265 clorox wipes 35ct.
- 94 non contact digital thermometers – spare batteries
- 15 boxes nitrile gloves 250ct.
- 23, 145 disposable face masks
- 512 bottles of gel hand sanitizer 16.9 fl. Oz.
- 10,000 latex gloves
- 1232 boxes of tissues
- 7 protexus hand held electrostatic sprayers – 8 more ordered
- 5 free standing sanitizing stations for graduation – more ordered
- Shields and face coverings for all employees
- 5 mass temperature reading systems – deciding vendor

# Parent Survey Results

- 812 responses
- 64% of the respondents indicate the need for District-provided transportation
- 69% of the respondents prefer a face to face traditional school setting
- 96% indicate having in-home internet access
- 74% indicate **not** residing with anyone who is high risk for Covid-19
- Greatest reported area of concern was students wearing masks all day
- Request for flexibility if conditions change

# TEACHER SURVEY RESULTS

- 111 Teachers responded
- The vast majority of respondents indicated a strong desire to return to the classroom
- 60% of teachers were interested in teaching cyber if necessary
- 77% of teachers indicated they would require professional development in regards to teaching in a cyber platform
- Many teachers were concerned about the scope and sequence of the curriculum
- Equity of education in regards to learning support and economically disadvantaged students
- Will the District be able to supply sufficient PPE?
- Consistency in COVID-19 protocols

# COVID-19 Assumptions pg. 1

- Covid-19 will be a factor until there is a vaccine
- Anticipate the need to continuously update the plan
- Children are less vulnerable but not immune
- Virus can be spread asymptomatic but symptomatic poses a greater risk
- Adult to adult is the greatest risk to spread
- Need to identify the most vulnerable within the District (students, staff, family members)
- Plan and develop strategies that promote prevention

# Covid-19 Assumptions pg. 2

- There will be a broad spectrum of opinions on the subject and this plan

- There will be staff, student and community tension as people will have varying opinions on how to re-open our schools

- There is no plan that will be 100% risk-free. That includes home and traditional educational scenarios.

- Employees will need to be provided with shields and face coverings

- Nurses will require additional PPE

# Covid-19 Plan Components pg. 1

- Established Covid-19 team that meets weekly and as needed
- Develop a physical plant cleaning plan including daily logs with specific criteria in regards to high volume areas and areas with physical interaction
- Understand the cleaning plan may have to involve all L-L stakeholders, not just custodians
- Develop a social distancing plan with specific strategies pertaining to classrooms, offices, buses, vans, hallways, restrooms, cafeterias, auditoriums, libraries, playgrounds by building
- Face coverings in accordance to state mandates

# Covid-19 Plan Components pg. 2

- Stockpile PPE and cleaning supplies and develop a method to consistently inventory

- Alternative academic options

- Promote sick people staying home/hygiene

- Plan to temperature screen students, staff and visitors prior to entrance while also encouraging parents and staff to perform at-home screening prior to leaving for school. This creates a double layer of protection

# Covid-19 Plan Components pg. 3

- Develop plan for students struggling with coping skills in relation to returning to school and Covid-19 related experiences

- Plan for transitioning of students between traditional and remote learning

- Plan to provide equity in all learning groups and demographics

# Covid-19 Plan Components pg. 4

- Plan for extra-curricular and athletic programs (already Board approved and on District Website)
- Plan for transportation (regular education, special education, athletics and extra-curricular)
- Plan for Cafeteria Services in conjunction with Metz
- Plan for when student or staff member displays symptoms
- Plan for return to work or school following symptoms

# STAFF - PROFESSIONAL DEVELOPMENT

- CYBER PLATFORMS
- TRAUMA INFORMED SCHOOLS
- [CLEANING/SANITIZATION](#)
- FACE COVERING/SOCIAL DISTANCING/HYGIENE
- BUILDING PROCEDURES
- SYMPTOM IDENTIFICATION/PROTOCOLS
- TECHNOLOGY
- USE AND SAFETY OF OUTDOOR CLASSROOMS

# School Decision Tree

## All Schools Regardless of Community Spread

Confirmed person with COVID-19 in building? ··········▶ Assess Risk ··········▶ Short (potential 2-5 Day) Building Dismissal to Clean/Disinfect/Contact Trace in consultation with local health officials

## No Community Spread

- Prepare
- Teach and reinforce healthy hygiene
- Develop information sharing systems
- Intensify cleaning and disinfection
- Monitor for absenteeism
- Assess group gatherings and events – consider postponing non-critical gatherings and events
- Require sick students and staff stay home
- Establish procedures for someone becoming sick at school

*Monitor changes in community spread*

## Minimal to Moderate OR Substantial Community Spread

Is community spread Minimal to Moderate or Substantial?

**M/M**

- Coordinate with local health officials.
- Implement multiple social distancing strategies for gatherings, classrooms, and movement through the building.
- Consider ways to accommodate needs of children and families at high risk.

**S**

- Coordinate with local health officials.
- Implement multiple social distancing strategies for gatherings, classrooms, and movement through the building WITH EXTENDED SCHOOL DISMISSALS.
- Consider ways to accommodate needs of children and families at high risk.

CDC

# Academic Options

1. **TRADITIONAL** -**Students return to school with social distancing guidelines and protocols outlined in the return to school plan**

2. **LIVE CLASSROOM STREAMING** - **Students maintain a Lake-Lehman instructional schedule but take their classes from home. Classes will be live streamed from the classroom to the students remotely. Can be used in short term closures..**

3. **L-L CYBER** - **Students are entered into a cyber platform (Edmentum for secondary students and Accelerate Education through Brandywine Virtual Academy for elementary students) and receive guided instruction from a Lake-Lehman teacher.**

**\*\*\*NONE OF THE AFOREMENTIONED OPTIONS ARE REFLECTIVE OF THE ENRICHMENT/HELD HARMLESS INSTRUCTION PROVIDED IN THE SPRING\*\*\***

# EXACT-PATH

- Diagnostic assessments in Math and Reading
- Individualized learning paths aligned to Pennsylvania Standards
- Creates a customized learning progression for each student based on current level of performance
- **Remediates and Enriches** depending on student need
- THE RESULTS WILL DETERMINE GRADE LEVEL/COURSE SCOPE AND SEQUENCE FOR START OF SCHOOL

# **Transportation**

- No more than 2 students per seat
- Wearing of a mask (unless unable in accordance to section 3 of Governor's endorsed plan)
- Drivers wear masks AND shields
- Siblings sit together/assigned seating
- Social distancing at bus stop
- Cleaning following each run
- Regulations displayed on each bus
- Staggered bus pick up and drop off
- Open windows for ventilation for better circulation of air

# Social Distancing Process and Ideas

- Analyze teacher certifications to determine offering and coverage
- Determine what courses can and cannot be offered due to Covid-19 concerns
- Develop the master schedule first with class rosters (from parent surveys) to determine teacher/student ratios
- Eliminate all unnecessary classroom furniture
- Class layout with staggered desk placement with maximum feasible distancing when possible
- Staggered bell schedules to minimize hall congestion
- Face coverings in areas where social distancing cannot be maintained
- Limit all non–essential visitors
- Development of outdoor classrooms while adhering to all safety regulations

# **Cafeteria**

- Use old gym in JSHS as extra dining hall to promote social distancing
- Masks/shields required in accordance with state mandates
- Sanitization before and after each meal period
- Pin pads will be removed and checkout with cashier by using name
- Self serve stations replaced with prepackaged grab and go food
- Social distancing through alternative dining areas and the use of floor decals
- Sanitization stations/promotional materials in cafeteria and alternative dining areas
- Food service professional development – Covid 19 procedures
- All cafeteria workers are ServSafe Certified

# **Physical Plant**

- Develop maintenance checklist for high usage areas such as common areas, desks, light switches, and door handles
- HVAC maintenance plan to clean vents, air handlers and replace air filters
- Replace water fountains with bottle filling stations
- Hand sanitizer stations/PPE for each classrrom
- Partitions for secretaries
- Air purifiers for isolation rooms
- Mass temperature reading software
- Mobile air conditioning units
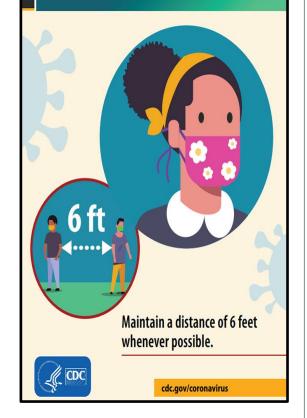- Development and utilization of outdoor classrooms

# Community/Communications

- **Promotion of home screening and staying home if not feeling well**
- **[Home isolation and returning to work](#)**
- **[Educate parents on Covid-19 signs and symptoms (physical and emotional)](#)**
- **Promotion of frequent hand washing**
- **Promotion of social distancing**
- **Promotion of face-coverings**
- **[Responding to confirmed or probable cases](#)**
- **FAQ section on District website from parent emails**
- **LLboardcomments@LLSD.org**

# EXAMPLES OF SIGNS YOU WILL SEE

# **Social/Emotional Well-Being**

- Face covering breaks for students when there is adequate social distance
- Educate students and staff for signs of anxiety, stress and panic attacks
- Trauma informed school training
- Promote the open door concept in Guidance in which a counselor is always available during the schedule
- Create time for District counselors to meet and discuss changing challenges
- Counselors educate staff on all challenges related to returning to classroom

# **Equity**

- Dedicating a position to ensuring a smooth transition between traditional and cyber options
- Offer additional supports in the areas of technology, remediation and guidance to targeted population of economically disadvantaged
- Flexibility with current attendance policies in Covid-19 related cases
- Plan to baseline test all identified students

# MISCELLANEOUS – IN PROGRESS

- Substitutes
- Classes such as Phys-ed, Art, Wood Shop, Music, labs or any classes with shared materials
- Outdoor classrooms – understanding that we cannot sacrifice established safety protocols
- Locker assignments