

Lake-Lehman School District

The Combined Committee-of-the-Whole and regular monthly meeting for General Purposes (Voting)
Monday May 16, 2022 @ 7:00 pm in the auditorium of the Lake-Lehman Junior-Senior High School

TO: Lake-Lehman School Board

FROM: *James E. McGovern*
Superintendent of Schools

Agenda

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Moment of Silence**
4. **Executive Session(s)** An Executive Session of the Board will be held on May 16, 2022, to discuss:

- A. Resignations
- B. Leaves of Absence
- C. Retirements
- D. Employment Opportunities
- E. Coaching Appointments

5. **Reading of Mission**

Lake-Lehman Mission: To inspire students to achieve personal fulfillment through the context of mastery, independence, generosity and community within a safe learning environment.

6. **Superintendent's Report**
7. **Business Managers Report**
8. **West Side Career and Technical Center Report**
9. **Luzerne Intermediate Unit Report**
10. **Student Council Report**
11. **Food Service Report**
12. **Old Business**
13. **Approval of Agenda**
14. **Visitors** - Comments relative to approval of the Minutes, Payment of Bills, Treasurer's Report and Recommended ACTION ITEMS following.
15. **Approval of Minutes**

April 11, 2022 - regular monthly meeting (Attachment)

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16. Payment of Bills

Approve the list of bills for May, 2022

17. Treasurer's Report

Approve the Treasurer's Report for April, 2022

18. Acknowledge Receipts of Financial Reports and File for Audit

Balances as of March 31, 2022

- Jr/Sr High Activity Fund
- Jr/Sr High Principal's Fund
- Athletic Fund
- Food Service
- Lake-Noxen Elementary
- Lehman-Jackson Elementary

Balances as of April 30, 2022

- Jr/Sr High Activity Fund
- Jr/Sr High Principal's Fund

19. Action Items –

Election of School Board Treasurer – President

1. _____ has been elected to the office of School Board Treasurer for a term of one year beginning the first day of July, 2022.

Curriculum and Instruction – Marilyn Glogowski

Recommended Action

1. Accept, with regret, the letter of retirement from Frances Sesson, Elementary Teacher, effective on the last day of school for the 2021-22 school year.

Recommended Action

2. Accept, with regret, the letter of retirement from Lizabeth Trescher, Elementary Special Education Teacher, effective on the last day of school for the 2021-22 school year.

Recommended Action

3. Authorize administration to advertise for the following positions:

- A. Elementary Teacher
- B. Elementary Special Education Teacher

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Recommended Action

4. Approve a leave of absence for Employee #3248 effective September 6, 2022 through January 17, 2023. It is understood the leave will consist of sick and unpaid days in accordance with the Family Medical Leave Act; leave will exceed 60 days.

Recommended Action

5. Approve a leave of absence for Employee #3371 effective August 31, 2022 through November 1, 2022. It is understood the leave will consist of unpaid days in accordance with the Family Medical Leave Act; not to exceed 60 days.

Buildings/Grounds – David Paulauskas

Athletics/Activities – Kevin Carey

Recommended Action

1. Ratify the authorization for administration to advertise for the following positions:
- A. Substitute Physical Fitness Director
 - B. Assistant Football Coaching Staff

Recommended Action

2. Approve the following as School & Booster Volunteers for the 2021-2022 school year; all clearances on file:

A.	Heather Badman	K.	Cheryl Koval
B.	Ellen Bednarek McCormack	L.	Christina Lavan
C.	Melinda Deiter	M.	Sabrina Pericich
D.	Natasha Fishel	N.	Amber Selenski
E.	Shawn Flaherty	O.	Paul Shovlin
F.	Sarah Houck	P.	Lavonna Thomas
G.	Matthew Ide	Q.	Lisa Tomolonis-Sipler
H.	April Ignatz	R.	Lauren Wielage
I.	Kassie Keiper	S.	Jay Williams
J.	Samantha King		

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Recommended Action

3. Appoint Nancy Edkins as Substitute Physical Fitness Director, at the hourly rate in accordance with LLEA Collective Bargaining Agreement, effective immediately. All clearances on file.

Recommended Action

4. Appoint the following Head Coaches/ Extra-Curricular Advisors for the 2022-2023 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A.	Crystal Savage	Cheerleading	\$4,017.53
B.	Adam Dizbon	Boys Basketball	\$8,021.39
C.	Charles Lavan	Girls Basketball	\$8,021.39
D.	Joseph Konigus III	Wrestling	\$8,021.39
E.	Christopher Kuhar	Swimming	\$4,017.53

Recommended Action

5. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2022-2023 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A.	Abria Marcincavage	Varsity Cheerleading	\$1,702.27
B.	Kortnie Savage	Varsity Cheerleading	Volunteer
C.	Deanna Dragon	JH Cheerleading	\$1,702.27
D.	Bailey Aumick	JH Cheerleading	Volunteer

Recommended Action

6. Approve the following Football Coaching Staff & amended Salary Schedule, in accordance with the Memorandum of Understanding between the Lake-Lehman School District and the Lake-Lehman Education Association for the 2022-2023 school year. All clearances on file.

A.	Gerald Gilsky	Head Coach	\$7,566.00
B.	Richard Colorusso	Assistant Varsity	\$4,144.09
C.	Damian Michaels	Assistant Varsity	\$4,144.09
D.	Frank Kutz	Assistant Varsity	\$3,144.09
E.	Corey Brenner	Assistant Varsity	\$1,000.00
F.	Michael Mully	Head Freshman Coach	\$3,288.18

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G.	Jacob Prest	Head 7/8th Grade Coach	\$2,144.08
H.	Randy Paraschak	Football	Volunteer
I.	Robert Gregor	Football	Volunteer

Transportation – Karen Masters

Recommended Action

1. Approve the final transportation cost adjustment for the 2021-2022 school year for Back Mountain Transit Co., Inc. (Attachment T-1)

Recommended Action

2. Approve the list of bus/van drivers for the 2021-2022 school year. All clearances on file.

A.	Morgan Headman	Back Mountain Transit
B.	Lynn Headman	Keystone Valley

Support Services – Lorraine Farrell

Recommended Action

1. Accept, with regret, the letter of retirement from Jayme Spencer, Full-Time Technology Assistant, effective September 16, 2022.

Recommended Action

2. Accept, with regret, the letter of resignation from Dolores Pall, Full-Time Secretary, effective June 10, 2022.

Recommended Action

3. Accept, with regret, the letter of resignation from Cathy Davies, Part-Time Food Service Worker, effective May 19, 2022.

Recommended Action

4. Accept, with regret, the letter of resignation from Brian Straub, Part-Time Custodian, effective May 17, 2022.

Recommended Action

5. Appoint Ronann Price of Dallas as Full-Time Food Service Worker (Cook), 6.5 hours per day, 186 days per, at an hourly rate of \$15.40, effective immediately. All clearances on file.

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Recommended Action

6. Authorize administration to advertise for the following positions:
 - A. Full-Time Technology Assistant, 8 hours per day, 260 days per year
 - B. Full-Time Secretary, 8 hours per day, 206 days per year
 - C. Part-Time Food Service Worker (Cook), 5.5 hours per day, 186 days per year
 - D. Part-Time Custodian, 5.5 hours per day, 260 days per year

Recommended Action

7. Approve a leave of absence for Employee #3451 effective May 18, 2022 through August 18, 2022. It is understood the leave will consist of unpaid days in accordance with the Family Medical Leave Act; not to exceed 60 days.

School Board – Al DeAngelis

Recommended Action

1. Adopt a proposed final budget for the 2022-2023 fiscal year with expenditures of \$34,098,808 and revenues of \$33,544,291 with millage of 11.9167 mills assessed valuation in Harveys Lake Borough and the townships of Jackson, Lake, Lehman and Ross in Luzerne County; and 61.9694 mills on the assessed valuation of real estate in the township of Noxen in Wyoming County, as listed in the respective tax duplicates and assessed by the Assessor's Office. All other taxes as previously levied shall remain in force.

Recommended Action

2. Approve the West Side Area CTC Final Operating Budget for the 2022-2023 fiscal year in the amount of \$7,345,856.00. (Attachment SB-1)

Recommended Action

3. Ratify the approval of the Application for Use of Facilities requested by Tracey McGurk, Lehman Cub Scout Pack 241, for the use of the asphalt area by the new playground at Lehman-Jackson Elementary, for a Cub Scout Recruiting Event. The event will be held on Saturday, May 15, 2022 from noon until 2:00 p.m. (Attachment SB-2)

Recommended Action

4. Ratify the approval of the Application for Use of Facilities requested by Steven Liparela, Back Mountain Little League, for use of the JSHS softball field for softball practice to be held on April 18 through April 21, 2022, from 6:30 p.m. until dark. (Attachment SB-3)

Recommended Action

5. Approve the Application for Use of Facilities requested by Brian Cutter, Keystone Hustle, for use of the junior-senior high school new gymnasium for basketball practice and training to be held every Monday and Wednesday, June 22, 2022 through November 1, 2022, from 5:30 to 8:30 p.m. (Attachment SB-3A)

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Recommended Action

6. Approve the list of graduating seniors for the 2021-2022 school year. (Attachment SB-4)

Recommended Action

7. Renew the Membership Agreement with Pennsylvania School Boards Association (PSBA) effective for the July 1, 2022- June 30, 2023 program year at a total cost of \$14,793.57. Participation in the Policy Maintenance and Administrative Regulation Programs are included in the membership package. (Attachment SB-5)

Recommended Action

8. Update the ARP ESSER Health and Safety Plan to reflect the following change on Page 6, Letter f. "Daily screening, including temperature check, *MAY be conducted* at the time of entry into the school."
"Continuous screenings MAY occur throughout the school day" (Attachment SB-6)

Recommended Action

9. Approve Luzerne Intermediate Unit 18 as a summer school provider for the Summer of 2022.

Recommended Action

10. Approve the Dual Enrollment Agreement between Keystone College and Lake-Lehman School District for the 2022-2023 school year. (Attachment SB-7)

Recommended Action

11. Approve the agreement between Franklin and Marshall College and Lake-Lehman School District for the 2022-2023 school year. Total cost of \$30,000.00 for career and college counseling services. (Attachment SB-8)

Recommended Action

12. Approve the following reimbursement(s) due to increased prescription co-pays, effective July 1, 2017, as outlined in the Collective Bargaining Agreement between the Lake-Lehman School District and the Lake-Lehman Educational Support Personnel Association:

A.	Employee #2821	\$20.00
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Recommended Action

13. Award the bid for Food Service Management to Metz Culinary Management, Dallas, PA., for the 2022-2023 school year, subject to PDE approval.

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20. Information/Recognition

A. Curriculum and Instruction

1. **Informational item:** School newsletters (Attachment)

B. Athletics/Activities

C. Buildings & Grounds

1. **Informational item:** Buildings and Grounds Report for April, 2022. (Attachment IR-1)

D. Transportation

E. Support Services

F. School Board

1. **Informational item:** Check Run Comparison as of April, 2022. (Attachment IR-2)
2. **Informational item:** Prepaid Checks for April, 2022. (Attachment IR-3)

21. Board Discussion Items for Future Agendas (New Business)

22. Set Meeting Date

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for June 20, 2022, and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

23. Visitors

24. Adjournment