

**LAKE-LEHMAN SCHOOL DISTRICT
BOARD MEETING MINUTES**

March 18, 2024

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes of the Lake-Lehman Board of School Directors was held on Monday, March 18, 2024, in the auditorium of the Lake-Lehman Junior-Senior High School.

The meeting was called to order by President, Bob Wright, at 7:09 p.m., and opened with Roll Call, Pledge of Allegiance and a moment of silence.

<u>DIRECTORS</u>	<u>Roll Call</u>
Robert Baran	Present
Kevin Carey	Present
Al DeAngelis	Absent
David Paulauskas	Present
Drew Salko	Present
Mark Wallace	Present
Scott Walsh	Present
Rob Wojtowicz	Present
Robert Wright	Present

Others Present:

Tracey Liparela, Assistant to the Superintendent
Avery E. Smith, Esquire, King, Spry, Herman, Freund & Faul LLC
Mary Jo Casaldi, Superintendent's Administrative Asst./Board Secretary
Tabitha Miscavage Spagnuolo, Personnel/Benefits Manager
Mike Kostrobala, Assistant Principal, Junior-Senior High School
Matthew Nonnenberg, Ross Elementary Principal
Donald James, Lehman-Jackson Elementary Principal
Brian Murphy, Technology Director/Director of Buildings & Grounds
Tina Antonello-Portee, Special Education Director
Erica Orock, School Psychologist

Donna Richards	David Fedor	Rich Janosov	Jamie A. Walsh
Hailey Corey	Landen Aritz	Sierra Scaggs	Richard Blane
Tammy Schnable	Craig Selner	Kathleen Selner	Sandy Boyle
Becki Brandenburg			

EXECUTIVE SESSION

An Executive Session of the Board was held on March 18, 2024, to discuss employment opportunities - support staff/administration, coaching/extra-curricular appointments, Act 93 Agreement, personnel matters, Special Education Settlement Agreement, and litigation.

READING OF MISSION

Cora Kukosky and Andrew Salko, Lehman-Jackson Elementary School students, recited the Mission of the Lake-Lehman School District.

“The Mission of the Lake-Lehman School District is to inspire students to achieve personal fulfillment through the context of community, independence, generosity and mastery within a safe learning environment.”

SUPERINTENDENT'S REPORT

Mrs. Liparela presented the superintendent's report which included the following:

School Calendar 2024-25

Input from parents, students and staff has been received. Data from the parent survey indicated that 42% of parents/guardians wished to start before Labor Day, with 58% wanting to start after. Student information was shared at last month's board meeting, outlining some requests such as an earlier start date and longer breaks. Two different calendars have been developed, one calendar has a student start date of August 26, the other Sep 3, 2024. The board will take this under advisement and most likely vote in April.

Kindergarten Registration

Online Registration will open on April 1. A component of the registration must be completed online prior to the in-person dates in May. A copy of the flier has been posted on the LLSD webpage. A global call will also be sent reminding parents of the upcoming registration events.

Performing Arts Showcase

Lake Lehman High School will be hosting a Performing Arts Showcase Saturday March 23, starting at 1pm. Lake Lehman Indoor Percussion & Color Guard will be participating, along with approximately 30 other groups. Tickets are \$10 for general admission, and just \$5 for students, first responders, and seniors.

BUSINESS MANAGER'S REPORT

No Report.

WEST SIDE AREA CAREER AND TECHNICAL CENTER REPORT

Mr. Wright provided highlights from the January meeting of the West Side CTC Joint Operating Committee.

LUZERNE COUNTY INTERMEDIATE UNIT REPORT

Mr. Walsh provided highlights from the January meeting of the Luzerne Intermediate Unit.

STUDENT COUNCIL REPORT

Student Council representative, Hailey Corey provided the following report:

Lake-Lehman's Student Council has been very busy over the past month. In February, we brought back the Mr. Knight pageant where we had eight senior boys compete for the honor of being named Mr. Knight. The student body had an amazing time during this assembly and it was a great way to bring this long-time tradition back to Lake-Lehman. We just held our monthly class competition on Friday, March 15th, where students wore green to celebrate St. Patrick's Day. Our monthly bake sale will be held on March 26th during all lunches where items will be sold for \$1. In addition, we will be holding our last Student Council assembly on March 27th. This assembly will feature five different game shows where each grade will compete against each other for some fun prizes. As an exciting piece of new business, Student Council has just finished holding elections for the future officers of the 2024-2025 school year, since all of our current officers are now seniors. Our new officers will take their place in office starting on May 1st and they are as follows: President, Landen Aritz; Vice President, Taysia Bass; Secretary, Nicco Diana; and Treasurer, Savannah Chapero. Congratulations to these new officers, we can't wait to see what they continue to accomplish for our club!

FOOD SERVICE REPORT

No Report.

OLD BUSINESS

None.

APPROVAL OF THE AGENDA

Mrs. Liparela reviewed and read the agenda and addendum items.

Mr. Wright noted the agenda is approved as read and amended.

VISITORS – Comments relative to approval of Minutes, treasurer’s report, payment of bills, and ACTION ITEMS.

No visitor’s comments.

APPROVAL OF MINUTES

Motion was made by Mr. Salko, seconded by Mr. Wojtowicz, to approve the following minutes.

February 12, 2024 - regular monthly meeting

Vote: Upon roll call, all directors present voted yes; motion carried.

PAYMENT OF BILLS

Motion was made by Mr. Walsh, seconded by Mr. Salko, to approve the Fund Accounting Payment Summary with payment date listed as March 19, 2024, in the amount of \$395,984.42, and interim payments dated February 9, 2024, in the amount of \$206,760.83, February 23, 2024, in the amount of \$157,888.35 and March 8, 2024, in the amount of \$151,843.01; subject to audit.

Vote: Upon roll call, all directors present voted yes; motion carried.

TREASURER’S REPORT

Motion was made by Mr. Paulauskas, seconded by Mr. Salko, to approve the treasurer’s report as of February 29, 2024.

Vote: Upon roll call, all directors present voted yes; motion carried.

ACKNOWLEDGE RECEIPT OF FINANCIAL REPORTS AND FILE FOR AUDIT

(Attached to Treasurer’s Report)

Balances as of February 29, 2024

- Athletic Fund
- Food Service
- Jr/Sr High Activity Fund
- Jr/Sr High Principal/s Fund
- Lake-Noxen Elementary
- Lehman-Jackson Elementary
- Ross Elementary

ACTION ITEMS

CURRICULUM AND INSTRUCTION

No items.

BUILDINGS & GROUNDS

No items.

ATHLETICS & ACTIVITIES

Motion was made by Dr. Carey, seconded by Mr. Paulauskas, to move on the following items:

1. Approve the following as School & Booster Volunteers for the 2023-2024 school year; all clearances on file:

A.	Sara DeRosa	G.	Jonathan Sinclair
B.	James Higgins Jr	H.	Amanda Smith
C.	Alexander Kovach	I.	Kristin Stuffick
D.	Jessica Lloyd	J.	Sierra Vogan
E.	Collin MacMullen	K.	Rebecca White
F.	Lee Sikora		

Vote: Upon roll call, all members present voted yes; motion carried.

2. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2023-2024 school year, all clearances on file.

A.	Jessica Reilly	Theater	Volunteer
B.	Carl Shook	Baseball	Volunteer

Vote: Upon roll call, all members present voted yes; motion carried.

TRANSPORTATION

No items.

SUPPORT SERVICES

No items.

SCHOOL BOARD

Motion was made by Mr. Baran, seconded by Mr. Salko, to move on the following items:

1. Accept with regret, the resignation of Mr. Alfred DeAngelis, Lake-Lehman School Board Director, Region II, effective March 18, 2024, and authorize the board secretary to post the vacancy.

Vote: Upon roll call, all members present voted yes; motion carried.

Minutes of the Lake-Lehman School Board Meeting 3/18/2024, Page 5.

2. Accept and execute the Settlement Agreement and Release between the Lake-Lehman School District and the parent of student #863117, on behalf of said student.

Vote: Upon roll call, all members present voted yes; motion carried.

3. Approve the first reading, waiving future readings and adopt the following revised policies and attachment in regard to annual pricing threshold updates for purchases subject to bid/quotations in accordance with the Department of Labor and Industry.

- A. 610 – Purchases Subject to Bid/Quotation
- B. 611 - Purchases Budgeted
- C. 626 - (Attachment) - Procurement-Federal Programs

Vote: Upon roll call, all members present voted yes; motion carried.

4. Approve Luzerne Intermediate Unit #18 Operating Budget for the fiscal year July 1, 2024 to June 30, 2025.

Vote: Upon roll call, all members present voted yes; motion carried.

5. Approve the Application for Use of Facilities requested by Sara Myers, Brave Field Hockey, for use of the turf fields and stadium for Field Hockey summer league scheduled from 6:00-8:00 p.m. on the following dates: May 22nd, May 29th, June 5th, June 12th, June 19th and June 26, 2024.

Vote: Upon roll call, all members present voted yes; motion carried.

6. Approve the following reimbursement(s) due to increased prescription co-pays, effective July 1, 2017, as outlined in the Collective Bargaining Agreement between the Lake-Lehman School District and the Lake-Lehman Educational Support Personnel Association:

A. Employee #1403	\$14.95
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Vote: Upon roll call, all members present voted yes; motion carried.

7. Approve the agreement between Franklin and Marshall College and Lake-Lehman School District to participate in the College Advising Corps program. This is a two (2) year agreement which applies to the 2024-2025 and 2025-2026 school years. Total cost of the program: \$32,700 annually.

Vote: Upon roll call, all members present voted yes; motion carried.

8. Approve the Lake-Lehman School District Chapter 339 Guidance Plan for 2024 through 2027.

Vote: Upon roll call, all members present voted yes; motion carried.

INFORMATION AND RECOGNITION

Mr. Wright noted that all informational items are as listed.

BOARD DISCUSSION FOR FUTURE BUSINESS

None.

SET MEETING DATES

Mr. Wright read the following meeting information:

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for April 15, 2024, at 7:00 p.m., and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

VISITORS

Kathleen Selner	Jackson Township	Mrs. Selner addressed the board requesting links to board agenda action items, specifically the Franklin Marshall Agreement and the Guidance Plan. Attorney Smith provided a response in reference to the agreement.
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ADJOURNMENT

A motion to adjourn the meeting was made by Mr. Salko, seconded by Mr. Baran.

Mr. Wright adjourned the meeting at 7:35 p.m.

Respectfully submitted



Non-Member, Board Secretary
Mary Jo Casaldi