

January 25, 2023

INTERMEDIATE UNIT BOARD OF DIRECTORS
REGULAR MEETING MINUTES
JANUARY 25, 2023

The regular meeting of the Luzerne Intermediate Unit Board of Directors was held on Wednesday, January 25, 2023 in the auditorium of the Luzerne Intermediate Unit and via Zoom. The meeting was called to order approximately 6:30 P.M. by President Farrell. A work session that began at approximately 5:30 P.M. was held prior to the meeting.

President Farrell called the meeting to order. She asked for the Pledge of Allegiance and a moment of silence.

ROLL CALL:

| | |
|------------------------------------------------------|------------------------|
| Lorraine Farrell, President – Lake Lehman | - Present (Electronic) |
| Peter Lanza, Vice-President – Northwest Area | - Present |
| David James Usavage, Secretary – Wyoming Valley West | - Present |
| John Adonizio, Treasurer – Pittston Area | - Absent |
| Rick Stevens – Hanover Area | - Present |
| Len Olzinski– Greater Nanticoke Area | - Present (Electronic) |
| Lori Bennett -Tunkhannock Area | - Absent |
| Denise Thomas – Wilkes-Barre Area | - Present |
| Joe Caffrey – Wilkes Barre Area | - Present |
| Edward Shemansky – Hazleton Area | - Absent |
| Marla Campbell – Crestwood | - Present |
| Philip Campenni– Wyoming Area | - Present (Electronic) |
| Larry Schuler – Dallas | - Present |

ADMINISTRATION

| | |
|------------------------------------------------------------------------|-----------|
| Executive Director, Dr. Anthony Grieco | - Present |
| Assistant to the Executive Director for Student Services, Libby Krokos | - Present |

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|--------------------------------------------------------------------|-----------|
| Assistant to the Executive Director for District Services, Ty Yost | - Present |
| Solicitor to the Board, Michael Butera | - Present |
| Business Manager, John Gordon | - Present |
| Director of Administrative Services, Joseph DeLucca | - Present |
| Director of Personalized Academy of Learning, Ron Musto | - Absent |
| Director of Provider 50, Jennifer Runquist | - Present |

SECRETARY'S REPORT – MR. USAVAGE

Mr. Usavage moved and Ms. Thomas seconded the motion to approve the minutes from the meeting of December **21, 2022**.

Motion carried.

TREASURER'S REPORT

Mr. Schuler moved and Ms. Thomas seconded the following motions:

December 1, 2022 through December 31, 2022.

| | BEGINNING BALANCES | TOTAL REVENUES | TOTAL EXPENDITURES | BALANCE FORWARD |
|------------------------------------------|-----------------------|-------------------|-----------------------|--------------------|
| Luzerne Intermediate Unit – General Fund | 2,815,492.86 | 2,889,941.59 | 2,018,667.09 | 3,686,767.36 |
| Nonpublic School Services Program | | | | |
| Fund 11 – Act 89 | 2,024,947.29 | 3,631.22 | 77,441.66 | 1,951,136.85 |
| Special Education Department | | | | |
| Fund 23 – Special Education | 3,450,278.08 | 2,290,502.66 | 3,008,973.46 | 2,731,807.28 |
| Fund 24 – Transportation | 3,215,400.47 | 197.05 | 630,578.75 | 2,585,018.77 |
| School Lunch Program | 7.86 | - | - | 7.86 |
| Behavioral Health Program | 600,052.37 | 2,215,604.61 | 630,381.41 | 2,185,275.57 |
| Payroll Account | 1,020.94 | 2,031,494.62 | 2,031,878.61 | 636.95 |
| Accounts Payable | 5,848.37 | - | - | 5,848.37 |

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Federal and State Programs:

| | | | | |
|----------------------------------------------------------------------------|--------------|------------|------------|--------------|
| TOTAL IDEA | 538,388.95 | - | 272,414.75 | 265,974.20 |
| STEM -- 27 | 97,310.72 | - | 5,359.88 | 91,950.84 |
| PREK COUNTS -- 28 | 144,381.17 | 147,247.18 | 25,851.26 | 265,777.09 |
| ELECT--37 | (77,275.44) | - | 25,243.71 | (102,519.15) |
| SOW SCHOOL CLIMATE/FED EQUITY -- 43 | (369.07) | - | 190.00 | (559.07) |
| ATSI - 45 | (41,400.00) | 63,115.97 | 3,600.00 | 18,115.97 |
| ARP I ESSER HOMELESS - 50 | - | - | 22,500.00 | (22,500.00) |
| HOMELESS--51 | 46,113.67 | 24,592.92 | 16,486.10 | 54,220.49 |
| PA Smart K12 Advancing Grant -- 62 | 76,098.38 | 17,857.14 | 52,305.84 | 41,649.68 |
| ACCESS--63 | 2,589,877.40 | - | 28,495.83 | 2,561,381.57 |
| CSI -- 64 | 16,160.00 | - | 900.00 | 15,260.00 |
| TITLE III---73 | (4,097.48) | 3,373.07 | 2,159.24 | (2,883.65) |
| EANS NONPUBLIC FUNDING -- 85 | 1,148,433.12 | - | 80,228.25 | 1,068,204.87 |
| EANS II NONPUBLIC FUNDING - 87 | - | 125,814.67 | 96,787.66 | 29,027.01 |
| The following programs had no expenditures for the month of December 2022: | | | | |
| PCCD MENTAL HEALTH + SAFETY GRANT -- 9 | (3,925.00) | - | - | (3,925.00) |
| ARP ESSER - 16 | 149,981.27 | 25,515.98 | - | 175,497.25 |
| UNITED WAY -- 17 | (2,063.32) | 5,872.00 | - | 3,808.68 |
| OBERKOTTER -- 20 | 26,727.91 | - | - | 26,727.91 |
| SOW DATA GOVERNANCE -- 40 | - | 5,366.70 | - | 5,366.70 |
| SOW SBI -- 41 | 6,016.67 | 36,749.95 | - | 42,766.62 |
| SOW SAFE SCHOOLS -- 44 | 13,049.92 | 29,662.00 | - | 42,711.92 |

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|----------------------------|-----------|----------|---|-----------|
| ARPII ESSER HOMELESS -- 52 | 30,455.28 | 3,383.92 | - | 16,919.60 |
| TITLE I -- 80 | 2,763.64 | - | - | 2,763.64 |

DECEMBER FEDERAL AND STATE REVENUES

| | |
|-----------------------------|------------|
| HOMELESS CHILDREN & YOUTH | 24,592.92 |
| TITLE III LANGUAGE | |
| INSTRUCTION | 3,373.07 |
| STANDARDS BASED INSTRUCTION | 42,116.65 |
| PA PRE-K COUNTS | 147,247.18 |
| PA SMART | 17,857.14 |
| SAFETY INITIATIVES | 91,349.40 |
| ARP ESSER - HOMELESS | 3,383.92 |
| ARP ESSER | 25,515.98 |
| ACCELERATED LEARNING | 1,428.57 |
| EANS | 125,814.67 |
| TOTAL SUBSIDY | 482,679.50 |

DECEMBER 2022 REVENUES

| | | |
|--------------------------------|------------|----------------------------------------|
| BEHAVIORAL HEALTH PATIENT SVCS | 50.00 | 2022/2023 OUTPATIENT SERVICES |
| COMMONWEALTH OF PA | 416.36 | 2022/2023 SBBH PROGRAMS |
| COMMUNITY CARE WIRE TRANSFER | 190,231.97 | 2022/2023 SBBH PROGRAMS |
| CRESTWOOD | 32,616.56 | 2022/2023 SPECIAL EDUCATION SERVICES |
| CRESTWOOD | 2,190.00 | 2022/2023 PALS PROGRAM |
| CRESTWOOD | 10,932.25 | 2022/2023 LIGHTHOUSE ACADEMY |
| CRESTWOOD | 9,916.67 | 2022/2023 DUAL DIAGNOSIS |
| DALLAS SD | 242,286.00 | 2021/2022 SPECIAL EDUCATION SERVICES |
| DALLAS SD | 22,268.50 | 2020/2021 ESL SERVICES |
| DALLAS SD | 92,220.00 | 2021/2022 PAL PROGRAM |
| DALLAS SD | 292,737.47 | 2021/2022 BEHAVIORAL HEALTH |
| IDEMIA IDENTITY | 954.00 | FINGERPRINTING REIMBURSEMENT |
| INTERMEDIATE UNIT 1 | 9,762.43 | SUPERINTENDENT'S RETREAT |
| LAKE LEHMAN | 30,991.87 | 2022/2023 SPECIAL EDUCATION SERVICES |
| LAKE LEHMAN | 5,705.28 | 2022/2023 PALS PROGRAM |
| LAKE LEHMAN | 6,247.00 | 2022/2023 LIGHTHOUSE ACADEMY |
| LAKE LEHMAN | 8,134.00 | 2022/2023 THERAPEUTIC AUTISTIC SUPPORT |
| LAKE LEHMAN | 30,991.87 | 2022/2023 SPECIAL EDUCATION SERVICES |
| LAKE LEHMAN | 5,705.28 | 2022/2023 PARTIAL HOSPITALIZATION |

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|---------------------------------|------------|----------------------------------------|
| LAKE LEHMAN | 6,247.00 | 2022/2023 LIGHTHOUSE ACADEMY |
| LAKE LEHMAN | 8,134.00 | 2022/2023 THERAPEUTIC AUTISTIC SUPPORT |
| LIU EMPLOYEE | 5,579.56 | HEALTH INSURANCE REIMBURSEMENT |
| NANTICOKE AREA | 50,854.63 | 2022/2023 SPECIAL EDUCATION SERVICES |
| NANTICOKE AREA | 11,940.00 | 2022/2023 PALS PROGRAM |
| NANTICOKE AREA | 21,864.50 | 2022/2023 LIGHTHOUSE ACADEMY |
| NANTICOKE AREA | 4,958.33 | 2022/2023 DUAL DIAGNOSIS |
| NBHCC WIRE TRANSFER | 236,493.63 | 2022/2023 BEHAVIORAL HEALTH |
| NORTHWEST | 17,873.38 | 2022/2023 SPECIAL EDUCATION SERVICES |
| NORTHWEST | 4,373.00 | 2022/2023 PALS PROGRAM |
| NORTHWEST | 2,896.08 | 2022/2023 PARTIAL HOSPITALIZATION |
| NORTHWEST | 9,370.50 | 2022/2023 LIGHTHOUSE ACADEMY |
| PERKIOMEN VALLEY | 2,537.00 | 2021/2022 SPECIAL EDUCATION SERVICES |
| PITTSTON AREA SD | 52,534.47 | 2022/2023 SPECIAL EDUCATION SERVICES |
| PITTSTON AREA SD | 9,150.00 | 2022/2023 PALS PROGRAM |
| PITTSTON AREA SD | 6,247.00 | 2022/2023 LIGHTHOUSE ACADEMY |
| PITTSTON AREA SD | 4,067.00 | 2022/2023 THERAPEUTIC AUTISTIC SUPPORT |
| PITTSTON AREA SD | 48,815.91 | 2021/2022 BEHAVIORAL HEALTH |
| PLEASANT VALLEY SCHOOL DISTRICT | 30,511.00 | 2021/2022 SPECIAL EDUCATION SERVICES |
| RIVERSIDE SCHOOL DISTRICT | 97,002.00 | 2021/2022 SPECIAL EDUCATION SERVICES |
| RIVERSIDE SCHOOL DISTRICT | 2,964.00 | 2021/2022 PAL PROGRAM |
| RIVERSIDE SCHOOL DISTRICT | 159,431.95 | 2021/2022 BEHAVIORAL HEALTH |
| THIRD PARTY INSURANCE | 5,975.40 | 2022/2023 OUTPATIENT SERVICES |
| TUNKHANNOCK | 20,973.81 | 2022/2023 SPECIAL EDUCATION SERVICES |
| TUNKHANNOCK | 1,590.00 | 2022/2023 PALS PROGRAM |
| TUNKHANNOCK | 9,370.50 | 2022/2023 LIGHTHOUSE ACADEMY |
| TUNKHANNOCK | 20,973.81 | 2022/2023 SPECIAL EDUCATION SERVICES |
| TUNKHANNOCK | 1,590.00 | 2022/2023 PALS PROGRAM |
| TUNKHANNOCK | 9,370.50 | 2022/2023 LIGHTHOUSE ACADEMY |
| UJNITED BEHAVIORAL HEALTH | 311.45 | 2022/2023 OUTPATIENT SERVICES |
| UMR | 219.20 | 2022/2023 OUTPATIENT SERVICES |
| UMR | 165.88 | 2022/2023 OUTPATIENT SERVICES |
| UNITED BEHAVIORAL HEALTH | 614.68 | 2022/2023 OUTPATIENT SERVICES |
| UNITED BEHAVIORAL HEALTH | 807.10 | 2022/2023 OUTPATIENT SERVICES |
| UNITED BEHAVIORAL HEALTH | 770.84 | 2022/2023 PARTIAL HOSPITALIZATION |
| WESTERN WAYNE | 26,200.00 | 2021/2022 SPECIAL EDUCATION SERVICES |
| WILKES BARRE AREA | 247,654.28 | 2022/2023 SPECIAL EDUCATION SERVICES |
| WILKES BARRE AREA | 82,320.00 | 2022/2023 PALS PROGRAM |
| WILKES BARRE AREA | 5,792.17 | 2022/2023 PARTIAL HOSPITALIZATION |
| WILKES BARRE AREA | 138,995.75 | 2022/2023 LIGHTHOUSE ACADEMY |
| WILKES BARRE AREA | 40,670.00 | 2022/2023 THERAPEUTIC AUTISTIC SUPPORT |
| WILKES BARRE AREA | 24,791.67 | 2022/2023 DUAL DIAGNOSIS |

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| | | |
|---------------------|------------|----------------------------------------|
| WIRE TRANSFER | 932,093.31 | 2022/2023 RETIREMENT |
| WIRE TRANSFER | 589,886.99 | 2022/2023 IU OPERATING BUDGET |
| WYOMING AREA | 97,367.39 | 2022/2023 SPECIAL EDUCATION SERVICES |
| WYOMING AREA | 10,950.00 | 2022/2023 PALS PROGRAM |
| WYOMING AREA | 28,111.50 | 2022/2023 LIGHTHOUSE ACADEMY |
| WYOMING AREA | 4,958.33 | 2022/2023 DUAL DIAGNOSIS |
| WYOMING AREA | 4,851.00 | 2021/2022 PARTIAL PROGRAM |
| WYOMING AREA | 292.40 | TRANSPERFECT |
| WYOMING VALLEY WEST | 164,005.50 | 2022/2023 SPECIAL EDUCATION SERVICES |
| WYOMING VALLEY WEST | 4,380.00 | 2022/2023 PALS PROGRAM |
| WYOMING VALLEY WEST | 2,896.08 | 2022/2023 PARTIAL HOSPITALIZATION |
| WYOMING VALLEY WEST | 43,729.00 | 2022/2023 LIGHTHOUSE ACADEMY |
| WYOMING VALLEY WEST | 4,067.00 | 2022/2023 THERAPEUTIC AUTISTIC SUPPORT |
| WYOMING VALLEY WEST | 164,005.50 | 2022/2023 SPECIAL EDUCATION SERVICES |
| WYOMING VALLEY WEST | 4,380.00 | 2022/2023 PALS PROGRAM |
| WYOMING VALLEY WEST | 2,896.08 | 2022/2023 PARTIAL HOSPITALIZATION |
| WYOMING VALLEY WEST | 43,729.00 | 2022/2023 LIGHTHOUSE ACADEMY |
| WYOMING VALLEY WEST | 4,067.00 | 2022/2023 THERAPEUTIC AUTISTIC SUPPORT |

Roll Call:

Ms. Thomas – Yes; Mr. Stevens – Yes; Mr. Schuler – Yes; Ms. Campbell – Yes; Mr. Olzinski – Yes; Ms. Farrell – Yes; Mr. Campenni – Yes; Mr. Caffrey – Yes; Mr. Lanza – Yes; Mr. Usavage – Yes; ABSENT: Mr. Shemansky, Mr. Adonizio and Ms. Bennett

Motion carried.

EXECUTIVE DIRECTOR’S REPORT – DR. ANTHONY GRIECO

Ladies and Gentlemen of the Board and members of the Public:

I would like to begin by congratulating our Behavioral Health Department on being granted one of twenty awards across the United States called Project Aware in partnership with Montgomery County IU23 and Carbon Lehigh Intermediate Unit 21. Jen Runquist was able to brief the board today and the Program Directors and Superintendents have been briefed and made aware. The Press Release is forthcoming in the next few days.

I want to make everyone aware of our Career Opportunity Fair being held on February 13th at the Lighthouse Academy from 8am to 1pm. ESS our staffing company will be sponsoring breakfast for all attendees.

The remaining information from the departments are included in the board reports from both Ty and Libby for Student Services and District Services.

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Lastly, I want to acknowledge all of our board members for Board Appreciation Month and each of the board members have been presented with a certificate at their placeholder. Just a couple of highlights, we know it is volunteer work and we know that it is a second job that you are committed to especially coming to the IU board. The fact the PSBA stated that 41% of School Board members serve the district they once attended and 94% of them have students in the district, which they represent. I know it is a commitment to come here and we appreciate all you do for us along with our Senior Administration. Thank you to all of you.

Thank you.

(The board members were acknowledged with a round of applause)

Ms. Thomas moved and Mr. Schuler seconded the report of the Executive Director and that it be made part of the minutes.

Motion carried.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE BUILDING AND GROUNDS COMMITTEE- JOHN ADONIZIO, CHAIRPERSON; RICK STEVENS AND LARRY SCHULER.

No report.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE EDUCATION COMMITTEE – DAVID USAVAGE, CHAIRPERSON; RICK STEVENS AND LORI BENNETT.

Mr. Usavage moved and Mr. Stevens seconded the following motions:

1. PERMISSION TO OFFER SPECIAL EDUCATION CERTIFICATION PROGRAM COURSES

A. That the Board of Directors approves the following 4 credit, 120 hour Special Education Certification Program Courses:

“Curriculum and Instruction for Students with Low Incidence Disabilities” taught by Tina Gelso from February 7, 2023 to March 31, 2023.

“Assessment” taught by Suzanne McCabe from February 7, 2023 to March 31, 2023.

B. That the Board of Directors approves the following 3 credit, 90 hour Special Education Certification Program Course:

“Introduction to Curriculum and Instruction” taught by Dr. Jessica Jacobs February 7, 2023 to March 31, 2023.

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Motion carried.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE FINANCE COMMITTEE-DAVID USAVAGE, CHAIRPERSON; DENISE THOMAS AND MARLA CAMPBELL

Mr. Usavage moved and Ms. Campbell seconded the following motions:

1. **AGREEMENTS**

A. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to participate and provide opportunities for LIU schools aligned to current PDE STEM initiatives.

RIVERVIEW INTERMEDIATE UNIT 6

B. That the Board of Directors approves the following Business Associate Agreement between the Luzerne Intermediate Unit and **Greenspace Mental Health, LTD** to offer a web based platform for measurement and monitoring of behavioral health services as part of a pilot initiative through Northeast Behavioral Health Care Consortium (NBHCC).

C. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following for hall rental reserved for May 19, 2023 for the Luzerne Intermediate Unit Programs Prom Event.

HOLIDAY INN WILKES-BARRE EAST MOUNTAIN

D. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to provide teacher evaluator services for Pre-K Counts teachers, at the rate of \$550.00 per evaluation, effective for the 2022/2023 school year.

CHILD DEVELOPMENT COUNCIL

2. **CONTRACT**

That the Board of Directors authorizes the Executive Director to enter into a contract with following for **Itinerant Services**, effective the 2022-2023 school year.

PROCARE THERAPY

3. **AGREEMENT ADDENDUM**

That the Board of Directors authorizes the Executive Director to amend Exhibit A with the following for added services: Personal Care Aide Full Day- Pay Rate \$100.00 and Personal Care Aide Half Day- Pay Rate \$50.00: effective December 12, 2022.

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ESS SUPPORT SERVICES, LLC

4. MEMORANDUM OF UNDERSTANDING AUTHORIZATION

A. That the Luzerne Intermediate Unit Board of Directors authorizes the Executive Director to enter into a Memorandum of Understanding with **WELL Nurtured Development**, on behalf of the **Cheder Menachem School**, for the implementation of Emergency Assistance for Non-Public Schools (EANS II) program funding, as authorized by the American Rescue Plan Act, 2021 (ARP Act).

B. That the Luzerne Intermediate Unit Board of Directors authorizes the Executive Director to enter into a Memorandum of Understanding with **L.Y. Counseling**, on behalf of the **Cheder Menachem School**, for the implementation of Emergency Assistance for Non-Public Schools (EANS II) program funding, as authorized by the American Rescue Plan Act, 2021 (ARP Act).

5. 2023 STANDARD MILEAGE RATE

That the Board of Directors approves the following mileage rate:

Standard mileage rate for reimbursement of all business miles driven during the calendar year 2023 is **65.5 cents per mile**, as announced by the Internal Revenue Service.

6. 2023-2024 GENERAL OPERATING BUDGET

That the Board of Directors approves the **2023-2024 LIU General Operating Budget**. The total budget amount is \$3,369,223, and this represents an increase of \$18,296 from the 2022-2023 amount of \$3,350,927. Total member school district contributions are decreased from prior year contributions by \$50,000.

7. TUITION REIMBURSEMENT

That the Board of Directors authorizes the reimbursement of tuition in accordance with the Education Association Collective Bargaining Agreement, in the total amount of **\$360.00**.

SPECIAL EDUCATION

PATRICK FORLENZA

Misericordia University

3 Graduate Credits at the lessor of 40% credit maximum or \$250.00 per credit

\$360.00 reimbursable

**8. SPECIAL EDUCATION CERTIFICATION PROGRAM INSTRUCTOR
COMPENSATION**

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That the Board of Directors authorizes compensation for Special Education Certification Program faculty at the following rates:

Emotional Disturbance” taught by Douglas Palmieri, a 2 credit course. Payment in the amount of \$1600 for 19 students.

“Mathematics Instruction” taught by Deanna Mennig, a 3 credit course. Payment in the amount of \$2400 for 23 students.

Roll Call:

Ms. Thomas – Yes; Mr. Stevens – Yes; Mr. Schuler – Yes; Ms. Campbell – Yes; Mr. Olzinski – Yes; Ms. Farrell – Yes; Mr. Campenni – Yes; Mr. Caffrey – Yes; Mr. Lanza – Yes; Mr. Usavage – Yes; ABSENT: Mr. Shemansky, Mr. Adonizio and Ms. Bennett

Motion carried.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE TRANSPORTATION COMMITTEE; LEN OLZINSKI, CHAIRPERSON; ED SHEMANSKY AND MARLA CAMPBELL.

Mr. Olzinski moved and Ms. Thomas seconded the following motions:

TRANSPORTATION CONTRACTS ADJUSTMENTS

That the following negotiated transportation routes for the 2022-2023 Luzerne Intermediate Unit Transportation Program be approved as reviewed and recommended by the Executive Director and Administrative Services Director. The Luzerne Intermediate Unit reserves the right to renegotiate the award in the event that any students are to be added, dropped, addresses changed, or locations changed. The Pennsylvania State Transportation Formula determines the amounts and the Transportation Department has checked mileage. A payment of \$32.00 per day is included in the contracted amount for all aides, and \$40.00 per day is included in the contract amount for routes requiring vans with lifts.

SPECIAL TRANSPORTATION 2022-2023

NOVEMBER 2022

LUZERNE COUNTY TRANSPORTATION AUTHORITY

LC-ROUTE-8-Awarded at the daily rate of **\$116.49** effective **November 29, 2022.** This route transports students from the Wilkes Barre Area School District.

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LEGGIERI TRANSPORTATION, LLC-95 C MANOR ROAD-EDWARDSVILLE, PA 18704

BL-ROUTE-2-Adjusted to daily rate of **\$90.71** effective **December 20, 2022**; student dropped, mileage decreased. This route transports students from the Wilkes-Barre Area School District.

FRANK CIAVERELLA-326 LEE PARK AVE – HANOVER TWP. PA 18706

FJ-ROUTE-1-Adjusted to the daily rate of **\$255.17** effective **December 1, 2022**; mileage change. This route transports students from the Hazleton Area School District.

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-ROUTE-2-Adjusted to the daily rate of **\$388.68** effective **December 1, 2022** student dropped, mileage decreased; then adjusted to **\$379.78** effective **December 2, 2022** student dropped, mileage decreased. This route transports students from the Wyoming Area, Pittston Area and Wilkes Barre Area School Districts.

PT-ROUTE-3-Adjusted to the daily rate of **\$299.58** effective **December 1, 2022** student added, mileage increased; then adjusted to **\$335.50** effective **December 2, 2022** student added, mileage increased. This route transports students from the Pittston and Wilkes Barre Area School Districts.

PT-ROUTE-5-Adjusted to the daily rate of **\$268.52** effective **December 20, 2022** student added, mileage increased; then adjusted to **\$56.97** effective **December 23, 2022** student dropped, mileage decreased. This route transports students from the Wilkes-Barre Area School District.

PT-ROUTE-8-Adjusted to the daily rate of **\$270.13** effective **December 2, 2022** student added, mileage increased; then adjusted to the daily rate of **\$267.50** effective **December 6, 2022** student dropped, mileage decreased; the adjusted to the daily rate of **\$308.62** effective **December 7, 2022** student added, mileage increased. The route transports students from the Hanover and Wilkes-Barre Area School Districts.

PT-ROUTE-10 Adjusted to the daily rate of **\$269.85** effective **December 9, 2022** student added, mileage increased; then adjusted to **\$183.33** effective **December 23, 2022** student dropped, mileage decreased. This route transports students from the Wilkes-Barre Area School District.

PT-ROUTE-11-Adjusted to the daily rate of **\$297.97** effective **December 1, 2022** student dropped, mileage decreased; then adjusted to **\$274.27** effective **December 2, 2022** student dropped, mileage decreased. This route transports students from the Hanover and Wilkes-Barre Area School Districts.

PT-ROUTE-13-Adjusted to the daily rate of **\$351.30** effective **December 1, 2022** student added, mileage increased; then adjusted to the daily rate of **\$337.14** effective **December 5, 2022** student dropped, mileage decreased. This route transports students from the Wilkes-Barre Area School District.

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RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-ROUTE-9-Adjusted to the daily rate of **\$39.76** effective **December 15, 2022**; students dropped, mileage decreased. This route transports students from the Wyoming Area School District.

RT-ROUTE-14-Adjusted to the daily rate of **\$163.61** effective **December 20, 2022**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-15-Adjusted to the daily rate of **\$212.78** effective **December 15, 2022**; student added, mileage increased. This route transports students from the Wyoming Area School District.

RT-ROUTE-16-Adjusted to the daily rate of **\$161.59** effective **December 9, 2022**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-18-Adjusted to the daily rate of **\$157.80** effective **December 1, 2022**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

Roll Call:

Ms. Thomas – Yes; Mr. Stevens – Yes; Mr. Schuler – Yes; Ms. Campbell – Yes; Mr. Olzinski – Yes; Ms. Farrell – Yes; Mr. Campenni – Yes; Mr. Caffrey – Yes; Mr. Lanza – Yes; Mr. Usavage – Yes; ABSENT: Mr. Shemansky, Mr. Adonizio and Ms. Bennett

Motion carried.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND PERSONNEL COMMITTEE-PETER LANZA, CHAIRPERSON; PHILIP CAMPENNI AND DENISE THOMAS.

Mr. Lanza moved and Mr. Caffrey seconded the following motions:

1. **BEHAVIORAL HEALTH**

A. That the Board of Directors approves the following appointment as Full-Time Act 93 Mobile Therapist (MT) for the Behavioral Health Department within the Community and School Based Behavioral Health Team at a rate of \$40,000/year: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

KATELYN OSTERHOUT

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B. That the Board of Directors approves the following Full-Time appointment in the Behavioral Health Department for Behavioral Health Technician (BHT) for Community and School Based Behavioral Health Team (CSBBH), under the agreement between Luzerne Intermediate Unit and the Intermediate Unit Education Association for Behavioral Health, at a yearly rate to be determined by the contract. Effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

ALLISON KLUS

C. That the Board of Directors approves the following Part-Time appointment to the Behavioral Health Department as a Behavioral Health Technician (BHT): at an hourly rate of \$17.50: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

RICHARD ULTSH

D. That the Board of Directors approves the following Part-Time Mental Health Professional (MHP) to the Outpatient Services, at an hourly rate of \$35.00: effective date January 25, 2023.

LISA SAUERWEIN

E. That the Board of Directors approves the following student from Misericordia University for an unpaid Practicum within the Behavioral Health Department from January 25, 2023 thru May 15, 2023 or the completion of 100 hours. All appointments are pending receipt of all state mandated clearances and human resource paperwork.

COLLEEN KINSELLA

F. That the Board of Directors accepts, with regrets, the resignation of the following full-time Behavioral Health Technician: effective January 13, 2023.

KAREN OLSZYK

2. OFFICE OF PROFESSIONAL LEARNING

That the Board of Directors approves the following appointments to the Guest Teacher Program for **2022/2023** school year with a daily rate applicable to the district in which they are assigned, and that all placements and locations are provisional pending receipt of all required paperwork and state mandated clearances:

KELLIE BOWER

PAMELA TEMPLETON

OLIVIA ROSE JOHNSON

3. OPERATIONAL SERVICES

January 25, 2023

A. That the Board of Directors accepts, with regret, the resignation of the following full-time Custodial/Maintenance worker: effective January 13, 2023.

ANTHONY LOVECCHIO

B. That the Board of Directors approves the following appointment as full-time Custodial/Maintenance position: at a salary as per the Support Staff Collective Bargaining Agreement: effective January 30, 2023. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

KEVIN KOCHER

4. SPECIAL EDUCATION

A. That the Board of Directors accepts, with regret, the following paraprofessional position refusals.

ANGEL POWELL

ALLISON KLUS

B. That the Board of Directors appoints the following United Way Grant Funded position of School/Community Liaison, under the Act 93 contract: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

DAISY SOSA

5. REQUESTS FOR JURY DUTY

A. That the Board of Directors approves the following request for Jury Duty leave beginning on February 6, 2023, and that she be compensated her daily rate less the amount received for jury duty.

JEANNETTE L. SOUDER

B. That the Board of Directors approves the following request for Jury Duty leave beginning on February 6, 2023, and that he be compensated his daily rate less the amount received for jury duty.

GEORGE BUTWIN

6. REQUESTS FOR ASSOCIATION DAYS

That the Board of Directors approves the Association Days for the following members of the LIU Professional Employee Association.

MARIA MORREALE – January 13, 2023 – half day PM

January 25, 2023

NIKKI DANIELS – January 13, 2023 – half day PM

AUDREY ROCCOGRANDI – January 13, 2023 – half day PM

KERRIE BASARA – January 13, 2023 – half day PM

7. REQUESTS FOR LEAVE OF ABSENCE

A. That the Board of Directors approves the request for Unpaid Leave of Absence: effective December 14, 2022.

EMPLOYEE #1931

B. That the Board of Directors approves the request for a Military Leave of Absence for Training: effective February 6, 2023 through February 17, 2023.

EMPLOYEE #2556

8. REQUEST FOR SICK BANK DAYS

That the Board of Directors authorizes the Executive Director and the LIU Education Association to grant the following employee the designated days from the sick leave bank, once all of their accumulated time has been exhausted. Any unused time will be returned to the sick leave bank upon their return.

EMPLOYEE #1192 – 5 Days

Roll Call:

Ms. Thomas – Yes; Mr. Stevens – Yes; Mr. Schuler – Yes; Ms. Campbell – Yes; Mr. Olzinski – Yes; Ms. Farrell – Yes; Mr. Campenni – Yes; Mr. Caffrey – Yes; Mr. Lanza – Yes; Mr. Usavage – Yes; ABSENT: Mr. Shemansky, Mr. Adonizio and Ms. Bennett

Motion carried.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE SCHOLARSHIP COMMITTEE- LORRAINE FARRELL, CHAIRPERSON; ED SHEMANSKY AND LORI BENNETT.

No report.

New Business/Old Business:

Board Member Denise Thomas addressed the Board.

I had the pleasure of being invited to a multicultural breakfast on Saturday at G.A.R. along with Mr. Caffrey. They wanted us to commend the Outpatient Team and Therapist at G.A.R. and they could not say enough about what the students are getting. They appreciate them so much

January 25, 2023

and do not know what they would do without them. Melissa Meyers and Jen Thomas is over the moon with how the Outpatient runs and we want to thank all of you very much. Thank you.

NEXT REGULAR MEETING

Ms. Thomas moved and Mr. Caffrey seconded the motion that the next meeting of the Luzerne Intermediate Unit Board of Directors be held on **February 22, 2023 at 6:30 P.M.** in the Auditorium of the Luzerne Intermediate Unit 18, 368 Tioga Avenue, Kingston, PA.

MOTION TO ADJOURN

Ms. Thomas moved and Mr. Stevens seconded the motion to adjourn.

Motion carried.

David James Usavage, Secretary