

**LAKE-LEHMAN SCHOOL DISTRICT
BOARD MEETING MINUTES**

February 13, 2023

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes of the Lake-Lehman Board of School Directors was held on Monday, February 13, 2023, in the auditorium of the Lake-Lehman Junior-Senior High School.

The meeting was called to order by President, Drew Salko, at 7:01 p.m., and opened with Roll Call, the Pledge of Allegiance, and a Moment of Silence.

<u>DIRECTORS</u>	<u>Roll Call</u>
Kevin Carey	Present
Alfred DeAngelis	Absent
Lorraine Farrell	Present
Marilyn Glogowski	Present
Karen Masters	Absent
John McDonald	Present
David Paulauskas	Present
Andrew Salko	Present
Robert Wright	Absent

Others Present:

James E. McGovern, Superintendent
Tracey Liparela, Assistant Superintendent
Mary Jo Casaldi, Superintendent's Administrative Asst. /Board Secretary
Doug Klopp, Junior-Senior High School Principal
Mike Kostrobala, Junior-Senior High School Assistant Principal
Nancy Edkins, Lake-Noxen Elementary Principal
Matthew Nonnenberg, Ross Elementary Principal
Donald James, Lehman-Jackson Elementary Principal
Brian Murphy, Technology Director
Tina Antonello-Portee, Special Education Director
Erica Orock, School Psychologist
David Madajewski, Supervisor of Buildings and Grounds

Cheryl Madajewski
Anita Koziol
Michael Stash
Scott Walsh
Thomas Walsh II
Jill Casale
E.G. Morgan
Craig Selner
Kathleen Selner
Rich Cronin
Becki Brandenburg

EXECUTIVE SESSIONS

Mr. Salko noted that an Executive Session was held on February 13, 2023, to discuss leaves of absence, employment opportunities, coaching/extra-curricular appointments, staff hiring's, (substitutes and transfer) litigation update.

READING OF MISSION

Mr. McGovern read the following Mission of the Lake-Lehman School District.

“The Mission of the Lake-Lehman School District is to inspire students to achieve personal fulfillment through the context of community, independence, generosity and mastery within a safe learning environment.”

SUPERINTENDENT’S REPORT

The Superintendent’s Report included the following:

- Mrs. Jill Casale, Lehman-Jackson Elementary Art Teacher, presented an award certificate to 5th grade student, Wyatt Engle in recognition of Wyatt’s artwork being selected as a winning entry in the 26th annual Drug-Free Calendar Contest sponsored by the Pennsylvania Office of the Attorney General. Mrs. Casale submitted entries designed by her 5th grade students. Wyatt’s calendar design was chosen from student entries submitted throughout the Commonwealth and was selected to represent the month of September. Congratulations Wyatt!
- Mr. McGovern congratulated Mrs. Cecelia Jennings and the Junior High Gifted Class for their success in the MathCounts competition held recently at Wyoming Valley West Middle School. Lake-Lehman students scored first place in every event including individual and team rounds. Special recognition goes out to the students who placed in the top ten including: Brooke Reilly, Michael Badman, Julianne Judge and Ava Jones; Ava Jones placed first overall. Mr. McGovern stated that the students will be recognized by the board at a future meeting.
- Congratulations were also extended to Lucy Honeywell who place third in the state at the Pennsylvania Farm Show representing the Bloomsburg Fair as their Blue Ribbon Winner. Lucy’s original winning recipe was “Bananas for Elvis.” Mr. McGovern also noted that Lucy is a tremendous leader of students in the school.
- Amy Supey, a student at East Stroudsburg University and former Lake-Lehman graduate, Class of 2020, has been recognized as an NCAA First Team All-American by the National Field Hockey Coaches Association. Amy will be formally acknowledged by the Board at an upcoming meeting and her portrait will also be added to the L-L “Wall of Fame.”
- Congratulations to Mrs. Sandy Reno-Gromniak and the FBLA students for a job well done at the Regional Leadership Conference. Lake-Lehman placed in numerous categories, with some students qualifying for states.
- Amanda McGurk and Keira Nilson represented Lake-Lehman at the PMEA District 9 Orchestra Festival. Amanda placed first on horn and Keira was named first alternate on flute. Congratulations!
- Mrs. Liparela offered a reminder that Kindergarten Registration will be held in May at each elementary school this year. Registration dates are listed on the District website. Mrs. Liparela also noted that the school district calendar has been updated on the website to reflect snow and FID days.

BUSINESS MANAGER'S REPORT

No Report.

WEST SIDE AREA CAREER AND TECHNICAL CENTER REPORT

Mr. Salko presented highlights from the most recent meeting of the West Side Career and Technical Center Joint Operating Committee.

LUZERNE COUNTY INTERMEDIATE UNIT REPORT

Mrs. Farrell presented highlights from the most recent meeting of the Luzerne Intermediate Unit Board of Directors.

STUDENT COUNCIL REPORT

No Report.

FOOD SERVICE REPORT

No Report.

OLD BUSINESS

None.

APPROVAL OF THE AGENDA

Mr. McGovern reviewed and read the agenda and addendum items.

Mr. Salko noted the agenda is approved as read and amended.

VISITORS – Comments relative to approval of Minutes, treasurer's report, payment of bills, and ACTION ITEMS.

Mrs. Kathleen Selner	Jackson Township	Mrs. Selner asked if she could have a copy of the West Side CTC minutes and the minutes from the Luzerne Intermediate Unit. Mr. McGovern responded that we will make those minutes available on the Lake-Lehman website.
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APPROVAL OF MINUTES

Motion was made by Lorraine Farrell, seconded by Marilyn Glogowski, to approve the following minutes:

January 23, 2023 - regular monthly meeting

Vote: Upon roll call, all directors present voted yes; motion carried.

PAYMENT OF BILLS

Motion was made by Drew Salko, seconded by Kevin Carey, to approve the list of bills with a payment date listed as February 14, 2023, in the amount of \$286,902.17, and move that they be paid subject to audit.

Vote: Upon roll call, all directors present voted yes; motion carried.

TREASURER'S REPORT

Motion was made by David Paulauskas, seconded by Lorraine Farrell, to approve the treasurer's report for January, 2023.

Vote: Upon roll call, all directors present voted yes; motion carried.

ACKNOWLEDGE RECEIPT OF FINANCIAL REPORTS AND FILE FOR AUDIT
(Attached to Treasurer's Report)

Balances as of January 31, 2023

- Athletic Fund
- Food Service Fund
- Jr/Sr High Activities Fund
- Jr/Sr High Principal's Fund
- Lehman-Jackson Elementary Fund
- Ross Elementary Fund

Balances as of December 31, 2022

Please note: The following fund balances were included in the December, 2022 Treasurer's Report (posted on the website) and were approved at the January 23rd School Board meeting, but were not listed on the January 23rd agenda.

- Athletic Fund
- Food Service Fund
- Jr/Sr High Activities Fund
- Jr/Sr High Principal's Fund
- Lake-Noxen Elementary Fund
- Lehman-Jackson Elementary Fund
- Ross Elementary Fund

ACTION ITEMS

CURRICULUM AND INSTRUCTION

Motion was made by Marilyn Glogowski, seconded by David Paulauskas, to move on the following items:

1. Approve an extension to the leave of absence for Employee #3036 effective February 1 – 20, 2023. It is understood the leave will consist of unpaid days in accordance with the Family Medical Leave Act; not to exceed 60 days.

Vote: Upon roll call, all members present voted yes; motion carried.

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2. Approve an extension to the leave of absence for Employee #2047 effective February 13, 2023 through the end of the 2022-23 school year. It is understood the leave will consist of sick days in accordance with the Family Medical Leave Act; leave will exceed 60 days.

Vote: Upon roll call, all members present voted yes; motion carried.

3. Grant Professional Employee/Tenure Status to the following employees and authorize administration to issue a Professional Employee Contract:

- A. Maria Coons
- B. Kathryn Volkel
- C. Peyton Roberts

Vote: Upon roll call, all members present voted yes; motion carried.

4. Appoint the following LIU Guest Teacher Program Participants, as per diem substitute teachers, at a daily rate of \$120.00, without contractual rights/benefits. All clearances on file.

A.	Kellie Bower of Berwick	Emergency Permit – All Instructional Areas PK-12
B.	Pamela Templeton of Hunlock Creek	Emergency Permit – All Instructional Areas PK-12

Vote: Upon roll call, all members present voted yes; motion carried.

BUILDINGS & GROUNDS

No items.

ATHLETICS & ACTIVITIES

Motion was made by Kevin Carey, seconded by John McDonald, to move on the following items:

1. Appoint the following Head Coaches/ Extra-Curricular Advisors for the 2022-2023 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A	Tiffany Hettes	Freshman Class Advisor (2 nd Semester)	\$438.18
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Vote: Upon roll call, all members present voted yes; motion carried.

2. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2022-2023 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A	Robert Aten	Baseball	Volunteer
B	Sarah Traver	Softball	Volunteer
C	Rebecca Meehan	Varsity Girls Lacrosse	\$2,941.73
D	Matthew Engel	Baseball	Volunteer

Vote: Upon roll call, all members present voted yes; motion carried.

3. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2023-2024 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A	Janene Kasarda	JH Field Hockey	\$3,452.85
B	Katie Supey	Field Hockey	Volunteer
C	Riann DeCesaris	Field Hockey	Volunteer
D	Melissa Smigielski	Field Hockey	Volunteer
E	Taylor Alba	Field Hockey	Volunteer
F	Sandra Boyle	Field Hockey	Volunteer
G	Abria Marcincavage	Varsity Cheerleading	\$1,732.06
H	Kortnie Savage	Cheerleading	Volunteer
I	Deanna Dragon	JH Cheerleading	\$1,732.06
J	Christina Woronko	Varsity Cross Country	\$1,181.00
K	John Christopher Chapple	Boys Soccer	Volunteer
L	Kyle Greenwood	Boys Soccer	Volunteer
M	Melissa Janick	Girls Volleyball	Volunteer
N	Miranda Parry	Varsity Girls Volleyball	\$2,078.97
O	Devin Michalec	JH Boys Soccer	\$2,693.90
P	Donald Michalisin	Boys Soccer	Volunteer

Vote: Upon roll call, all members present voted yes; motion carried.

4. Authorize Administration to approve the addition of a portrait of the following Lake-Lehman graduate to the “Wall of Fame” located in the junior-senior high school lobby.

Amy Supey, East Stroudsburg University – NCAA First Team All-American
National Field Hockey Coaches Association

Vote: Upon roll call, all members present voted yes; motion carried.

TRANSPORTATION

No items.

SUPPORT SERVICES

Motion was made Lorraine Farrell, seconded by Marilyn Glogowski to move on the following items:

1. Approve a leave of absence for Employee #2811 effective January 3 – February 10, 2023. It is understood the leave will consist of sick days in accordance with the Family Medical Leave Act; not to exceed 60 days.

Vote: Upon roll call, all members present voted yes; motion carried.

2. Approve the transfer of Tammy Marancik to Part-Time Food Service Worker, 5.5 hours per day, 186 days per year. All clearances on file.

Vote: Upon roll call, all members present voted yes; motion carried.

SCHOOL BOARD

Motion was made by John McDonald, seconded by Lorraine Farrell, to move on the following items:

1. Adopt the following resolution of the Board of School Directors of the Lake-Lehman School District:

WHEREAS, it is anticipated that the Board of School Directors of Lake-Lehman School District (the "District") (i) is owed outstanding taxes that will be secured by real estate tax claims for the fiscal years ending June 30, 2023 and prior years (the "2023 Tax Claims"); and

WHEREAS, the Redevelopment Authority of Luzerne County ("RALC") has a program in place to purchase the anticipated qualified 2023 Tax Claims on or after January 1, 2023; and

WHEREAS, an addendum to the September 30, 2007 Agreement of Sale and Purchase (the "Agreement"), which will include therein a mandatory repurchase obligation by the District, together with any other documents or instruments necessary to complete the transaction, will be entered into by the District and RALC for the purchase, sale and assignment of the anticipated 2023 Tax Claims.

NOW THEREFORE, IT IS HEREBY RESOLVED, that the District agrees to sell, on or after January 1, 2023, its anticipated qualified 2023 Tax Claims to RALC pursuant to the Agreement, which will include therein a mandatory repurchase obligation by the District under certain circumstances, and other supporting documents and amendments that shall be in a form approved by the Board President and District Solicitor; and be it

FURTHER RESOLVED, that the District be and is hereby authorized to, on or after January 1, 2023, sell the anticipated qualified 2023 Tax Claims to RALC on such terms and conditions as approved by the Board President and District Solicitor; and be it

FURTHER RESOLVED, that upon sale, the District will assign such sold tax claims to RALC and RALC will in turn assign these tax claims to its lender; and be it

FINALLY RESOLVED, that the proper District officials be and are hereby authorized and directed to take any and all actions necessary and required to complete the transactions herein, including, but not limited to, the execution of all documents subject to the approval as to form of said documents by legal counsel for the District.

FURTHER RESOLVED, that, as necessary, the District shall execute such documents with the RALC and other appropriate entities as shall be reasonably necessary to facilitate the continued collection and servicing of the qualified 2023 Tax Claims; and be it

Duly adopted this 13th day of February, 2023 by the Board of School Directors of Lake-Lehman School District in lawful session duly assembled.

Vote: Upon roll call, all members present voted yes; motion carried.

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2. Approve the Luzerne Intermediate Unit #18 Final Operating Budget for the 2023-2024 fiscal year with expenditures proposed in the amount of \$3,369,223.00.

Vote: Upon roll call, all members present voted yes; motion carried.

3. Approve the Letter of Agreement between the Lake-Lehman School District and The Meadows Psychiatric Center, Centre Hall, PA, to provide services to students referred to that program at a cost of \$70 per day for educational services for the 2023-2024 and 2024-2025 school year.

Vote: Upon roll call, all members present voted yes; motion carried.

4. Authorize payment of the following insurance appeal(s) based on the determinations of the Lake-Lehman Insurance Appeals Committee:

A. Appeal #2022-1-975	\$1,650.00
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Vote: Upon roll call, all members present voted yes; motion carried.

5. Approve the Application for Use of Facilities requested by Brian Cutter/Keystone Hustle, for use of the junior-senior high “new” gymnasiums for AAU Basketball practice and training. Date of event: March 6, 2023 through June 7, 2023, Monday and Wednesday, 5:30 pm - 8:30 pm., pending calculation of fees in accordance with Policy 707-AR-0 Use of School Facilities/Fee Schedule.

Vote: Upon roll call, all members present voted yes; motion carried.

6. Approve the Application for Use of Facilities requested by Tom Williams, Northeast PA Wrestling Association, for use of the junior-senior high “new” and “old” gymnasium, locker room, lobby and concession stand for a Wrestling Tournament. Date of event: March 31st and April 1, 2023, from 4:30 p.m.-8:00 p.m., on Friday, March 31st and on Saturday, April 1, 2023, until 6:00 p.m.

Vote: Upon roll call, all members present voted yes; motion carried.

7. Approve the Application for Use of Facilities requested by Jean Lipski for the use of the turf field, concession stand, and “old” gymnasium, for Michigan State Field-Hockey Camp. Date of event: June 19, 2023 through June 21, 2023, from 9:00 a.m. to 8:00 p.m.

Vote: Upon roll call, all members present voted yes; motion carried.

8. Approve the Application for Use of Facilities requested by Kyle Purdy, BMT Youth Soccer, for the use of the “old” gymnasium for practice. Date of event: February 19, 2023 through March 12, 2023, Sunday afternoons from 4:00 p.m. until 8:00 p.m. Availability contingent upon LLSD athletics not needing the facility for school use.

Vote: Upon roll call, all members present voted yes; motion carried.

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9. Approve the Application for Use of Facilities requested by Jerry Greeley, Kings College Baseball, for use of the Baseball Field from 3:00 p.m. until 8:00 p.m. for a game to be held on Thursday, February 23, 2023 at 4:00 p.m., pending calculation of fees in accordance with Policy 707-AR-0 Use of School Facilities/Fee Schedule.

Vote: Upon roll call, all members present voted yes; motion carried.

10. Approve the Application for Use of Facilities requested by Linda Comiskey, Electric Surge, FHC, for use of the upper turf field for field hockey practice. Date of event: Thursdays, from 6 p.m. to 9 p.m. April 6, 2023 through April 27th. May 4, 2023 through May 25th, June 1, 2023 through June 29th, and July 1, 2023, pending calculation of fees in accordance with Policy 707-AR-0 Use of School Facilities/Fee Schedule. Availability contingent upon LLSD athletics not needing the turf for school use.

Vote: Upon roll call, all members present voted yes; motion carried.

11. Authorize the purchase of two Motorola APX4500 radios, 1 Motorola Portable APX900 radio and 1 leather case for the APX900 from Motorola Solutions, Inc., Old Forge, PA, for a total cost of \$10,104.00

Vote: Upon roll call, all members present voted yes; motion carried.

12. Authorize the purchase and installation by Jalvo, Inc., of Pittston, PA., for accessories for the APX4500 and APX900 radios, as listed: power supply, desk mic, feedlines with connectors and hardware, base stations, base antennas, desktop tray with speaker. Total cost of purchase: \$2784.00

Vote: Upon roll call, all members present voted yes; motion carried.

13. Authorize Guyette Communication Industries of Plymouth, PA, to perform repairs and installation of additional speakers for the intercommunications systems at all district buildings as listed:

Lake-Lehman Junior-High School: \$9,512.00
Lehman-Jackson Elementary: \$5,039.00
Lake-Noxen Elementary: \$3,613.00
Ross Elementary: \$4,746.00
Total cost: \$22,910.00

Vote: Upon roll call, all members present voted yes; motion carried.

INFORMATION AND RECOGNITION

Mr. Salko noted that all informational items are as listed.

BOARD DISCUSSION FOR FUTURE BUSINESS

None.

SET MEETING DATES

Mr. Salko read the following meeting information:

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for March 20, 2023, and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

VISITORS

No comments.

ADJOURNMENT

A motion to adjourn the meeting was made by David Paulauskas; seconded by Lorraine Farrell.
Mr. Salko adjourned the meeting at 7:28 p.m.

Respectfully submitted



Non-Member, Board Secretary
Mary Jo Casaldi