

Lake-Lehman School District

The Combined Committee-of-the-Whole and regular monthly meeting for General Purposes (Voting)
Monday, February 12, 2024 @ 7:00 pm in the auditorium of the Lake-Lehman Junior-Senior High School

1

TO: Lake-Lehman School Board

FROM: *James E. McGovern*
Superintendent of Schools

Agenda

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Moment of Silence**
4. **Executive Session(s)** An Executive Session of the Board will be held on February 12, 2024 to discuss:
 - A. Employment opportunities - support staff/ teacher/administration
 - B. Coaching/Extra-Curricular appointments
 - C. Act 93 Agreement
 - D. Personnel matters
 - E. Litigation
 - F. Substitute pay
 - G. Employee benefit packages
 - H. Special Education programming 2024-2025
5. **Reading of Mission**

Lake-Lehman Mission: To inspire students to achieve personal fulfillment through the context of mastery, independence, generosity and community within a safe learning environment.
6. **Superintendent's Report**
7. **Business Managers Report**
8. **West Side Career and Technical Center Report**
9. **Luzerne Intermediate Unit Report**
10. **Student Council Report**
11. **Food Service Report**
12. **Old Business**
13. **Approval of Agenda**
14. **Visitors** - Comments relative to approval of the Minutes, Payment of Bills, Treasurer's Report and Recommended ACTION ITEMS following.

The Combined Committee-of-the-Whole and regular monthly meeting for General Purposes (Voting)
Monday, February 12, 2024 @ 7:00 pm in the auditorium of the Lake-Lehman Junior-Senior High School

15. Approval of Minutes

January 22, 2024 - regular monthly meeting
January 3, 2024 – special meeting

Vote: Upon roll call, Mr. DeAngelis abstained, all other members present voted yes; motion carried.

16. Payment of Bills

Approve the Fund Accounting Payment Summary with payment date listed as February 13, 2024, and interim payment dated January 26, 2024.

Vote: Upon roll call, all members present voted yes; motion carried.

17. Treasurer's Report

Approve the Treasurer's Report as of January 31, 2024.

Vote: Upon roll call, all members present voted yes; motion carried.

18. Acknowledge Receipts of Financial Reports and File for Audit

Balances as of December 31, 2023

- Lake-Noxen Elementary

Balances as of January 31, 2024

- Athletic Fund
- Food Service
- Jr/Sr High Activity Fund
- Jr/Sr High Principal/s Fund
- Lake-Noxen Elementary
- Lehman-Jackson Elementary
- Ross Elementary

19. Action Items –

Curriculum and Instruction – Rob Wojtowicz

Recommended Action

1. Approve the 2024-2025 Junior High School Curriculum Guide.

Vote: Upon roll call, all members present voted yes; motion carried.

Lake-Lehman School District

The Combined Committee-of-the-Whole and regular monthly meeting for General Purposes (Voting)
Monday, February 12, 2024 @ 7:00 pm in the auditorium of the Lake-Lehman Junior-Senior High School

3

Recommended Action

2. Approve the 2024-2025 Senior High School Curriculum Guide.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

3. Appoint the following as a per diem substitute teacher, at a daily rate of \$120.00, without contractual rights/benefits. Pending receipt of clearances within the mandated timeframe.

A.	Lacey Claypoole of Shavertown	Early Childhood PK-3 Certification
----	-------------------------------	------------------------------------

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

4. Appoint the following as a per diem substitute nurse, at a daily rate of \$125.00, without contractual rights/benefits. Pending receipt of clearances within the mandated timeframe.

A.	Heidi Rhone of Sweet Valley	Registered Nurse
----	-----------------------------	------------------

Vote: Upon roll call, all members present voted yes; motion carried.

Buildings/Grounds – Al DeAngelis

Athletics/Activities – Kevin Carey

Recommended Action

1. Approve the following as School & Booster Volunteers for the 2023-2024 school year; all clearances on file:

A.	David Hozempa
B.	Shelby Hozempa

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

2. Amend the motion of January 22, 2024, (Motion 5 – I) appointing John Sobocinski as Head Cross Country Coach for the 2024-25 school year, to reflect a stipend of: \$4,317.37.

Vote: Upon roll call, all members present voted yes; motion carried.

Lake-Lehman School District

The Combined Committee-of-the-Whole and regular monthly meeting for General Purposes (Voting)
Monday, February 12, 2024 @ 7:00 pm in the auditorium of the Lake-Lehman Junior-Senior High School

Recommended Action

3. Rescind the following motion appointing Assistant Coaches/ Extra-Curricular Advisors for the 2023-2024 school year:

A.	October 16, 2023	4 – H.	Mindy Ball	Varsity Softball	\$2,993.22
----	------------------	--------	------------	------------------	------------

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

4. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2023-2024 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A.	Kyle Purdy	Baseball	Volunteer
B.	Tiffany Hettes	JH Track & Field	\$2,993.22
C.	Scott Shotwell	Varsity Softball	\$2,993.22
D.	Mindy Ball	Softball	Volunteer

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

5. Appoint the following Head Coaches/ Extra-Curricular Advisors for the 2024-2025 school year, pending receipt of clearances within the mandated timeframe; provided that the season is not cancelled due to Covid-19 related purposes.

A.	Adam Motovidlak	Golf	\$2,931.86
----	-----------------	------	------------

Vote: Upon roll call, all members present voted yes; motion carried.

Transportation – Drew Salko

Support Services – Mark Wallace

Recommended Action

1. Appoint Julie Vitack of Harvey's Lake as Part-Time Food Service Worker (Cook), 5.25 hours per day, 186 days per year, at an hourly rate of \$15.00. All clearances on file.

Vote: Upon roll call, all members present voted yes; motion carried.

School Board – Rob Baran

Recommended Action

1. Rescind the motion of retirement for James E. McGovern, Superintendent of Schools.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

2. Approve the Settlement Agreement and Release between the Lake-Lehman School District and Jamie Walsh.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

3. Approve and authorize the renewal of the Special Education Legal Services Letter of Engagement for Jennifer Donaldson, Esquire, Eastburn and Gray, PC, Attorneys at Law, Doylestown, PA, to serve as special education council to represent the Lake-Lehman School District in education matters on an as needed basis, as per terms of said agreement.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

4. Authorize administration to execute the 2023-2024 Intergovernmental Agreement between the Luzerne Intermediate Unit #18 and the Lake-Lehman School District, to provide and operate programs and services as outlined in said agreement, at a total cost of \$304,774.92.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

5. Approve the Tax Collection Reports for 2023.

- A. 2023 Real Estate Tax Analysis
- B. 2023 Real Estate Supplemental (County Issued May and September 2023)
- C. 2023 Per Capita Tax Analysis
- D. 2023 Cost of Real Estate & Per Capita Tax Analysis

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

6. Authorize a refund of paid real estate taxes for the year 2023 for Michael Kashnicki of Jackson Township, as determined by the Luzerne County Board of Assessment Appeals in the amount of \$426.26.

Vote: Upon roll call, all members present voted yes; motion carried.

The Combined Committee-of-the-Whole and regular monthly meeting for General Purposes (Voting)
Monday, February 12, 2024 @ 7:00 pm in the auditorium of the Lake-Lehman Junior-Senior High School

Recommended Action

7. Authorize a refund of paid real estate taxes for the year 2023 for Alan and Tracey Blad of Lehman Township, as determined by the Luzerne County Board of Assessment Appeals in the amount of \$134.12.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

8. Approve the job description of the position entitled: Superintendent of Schools.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

9. Authorize payment of the following insurance appeal(s) based on the determinations of the Lake-Lehman Insurance Appeals Committee:

A. Appeal #2024-01-3052	\$599.00
B. Appeal #2024-01-3242	\$450.00

Vote: Upon roll call, all members present voted yes; motion carried.

20. Information/Recognition

A. Curriculum and Instruction

1. **Informational item:** School Newsletters (Included with Executive Session materials)

B. Athletics/Activities

C. Buildings & Grounds

D. Transportation

E. Support Services

F. School Board

1. **Informational item:** Check Run Comparison for January, 2024.
2. **Informational item:** Hand Typed Checks for January, 2024.

21. Board Discussion Items for Future Agendas (New Business)

The Combined Committee-of-the-Whole and regular monthly meeting for General Purposes (Voting)
Monday, February 12, 2024 @ 7:00 pm in the auditorium of the Lake-Lehman Junior-Senior High School

22. Set Meeting Date

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for March 18, 2024, at 7:00 p.m., and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

23. Visitors

24. Adjournment

