

**LAKE-LEHMAN SCHOOL DISTRICT  
SCHOOL BOARD REORGANIZATION MEETING MINUTES  
December 3, 2024**

A special meeting for reorganization of the Lake-Lehman Board of School Directors was held on Monday, December 3, 2024, in the auditorium of the Lake-Lehman Junior-Senior High School and was called to order by Mr. Wright, preliminary chairperson, at 6:30 p.m. The meeting opened with Roll Call, the Pledge of Allegiance and Moment of Silence.

**DIRECTORS**

Kevin Carey  
Jean Sayre  
David Paulauskas  
Drew Salko  
Bob Wright  
Robert Baran  
T. Scott Walsh  
Mark Wallace  
Robert Wojtowicz

**ROLL CALL**

Present  
Present  
Present  
Absent  
Present  
Present  
Present  
Present  
Absent

**Others Present:**

James E. McGovern, Superintendent  
Tracey Liparela, Assistant Superintendent  
Mary Jo Casaldi, Administrative Assistant to the Superintendent/Board Secretary  
Matt Nonnenberg, Junior-Senior High School Principal  
Tabitha Miscavage Spagnuolo, Personnel/Benefits Manager/Assistant JSHS Principal

**READING OF MEETING NOTICE**

Mrs. Mary Jo Casaldi, Board Secretary, read the meeting notice which was published in the Times Leader newspaper.

**READING OF THE MISSION**

Mr. McGovern read the Mission of the Lake-Lehman School District:

Lake-Lehman Mission: To inspire students to achieve personal fulfillment through the context of mastery, independence, generosity and community within a safe learning environment.

**WELCOME TO VISITORS AND GUESTS**

Mr. Wright, serving as Preliminary Chairperson, announced that the purpose of the reorganization meeting is to officially organize the Board for the coming year by electing a permanent President, Vice-President and officers of the Board and noted that legislative business would not be conducted at this meeting.

**VISITOR'S COMMENTS**

None.

**ELECTION OF A TEMPORARY PRESIDENT**

Mr. Wright called for a nomination to elect a Temporary President to chair the reorganization meeting.

Motion was made by David Paulauskas, seconded by Bob Wright, to nominate Kevin Carey to serve as Temporary President for the purpose of reorganization.

Nominations were closed as there were no objections and no other nominations from other members present.

Dr. Carey accepted the nomination.

**Vote: Upon roll call, all directors present voted yes; motion carried.**

**Kevin Carey** is elected to serve as Temporary President to chair the reorganization meeting.

**OFFICER NOMINATIONS FROM THE FLOOR/ELECTION OF OFFICERS**

**OFFICE OF PRESIDENT**

Dr. Carey declared the floor open to accept nominations for the office of President.

Motion was made by Rob Baran, seconded by Jean Sayre, to nominate Bob Wright to serve as Board President for a term of one year ending December, 2025.

Mr. Wright accepted the nomination.

Nominations were closed as there were no objections and no other nominations from members present.

**Vote: Upon roll call, all directors present voted yes; motion carried.**

**Bob Wright**, is elected to serve as Board President for a term of one year ending, December, 2025.

**OFFICE OF FIRST-VICE PRESIDENT**

Dr. Carey declared the floor open to accept nominations for the office of First Vice-President.

Motion was made by Bob Wright, seconded by Jean Sayre, to nominate Kevin Carey to serve as First Vice-President for a term of one year ending December, 2025.

Dr. Carey accepted the nomination.

Nominations were closed as there were no objections and no other nominations from other members present.

**Vote: Upon roll call, all directors present voted yes; motion carried.**

**Kevin Carey** is elected to serve as First Vice-President for a term of one year ending, December, 2025.

**OFFICE OF SECOND VICE-PRESIDENT**

Dr. Carey declared the floor open to accept nominations for the office of Second Vice-President.

Motion was made by Bob Wright, seconded by T. Scott Walsh, to nominate Mark Wallace to serve as Second Vice-President for a term of one year ending December, 2025.

Nominations were closed as there were no objections and no other nominations from other members present.

Mr. Wallace accepted the nomination.

**Vote: Upon roll call, all directors present voted yes; motion carried.**

**Mark Wallace** is elected to serve as Second Vice-President for a term of one year ending, December, 2025.

**OFFICE OF TREASURER**

Dr. Carey declared the floor open to accept nominations for the office of Treasurer.

Motion was made by Kevin Carey, seconded by Bob Wright, to nominate David Paulauskas to continue to serve as Treasurer. Term expiring May, 2025.

Nominations were closed as there were no objections and no other nominations from other members present.

Mr. Paulauskas accepted the nomination.

**Vote: Upon roll call, all directors present voted yes; motion carried.**

**David Paulauskas** will continue to serve as Treasurer until the term expires May, 2025.

**APPOINTMENT OF EXECUTIVE COMMITTEE**

Mr. Wright announced the following members as Executive Committee of the Board:

President: Robert Wright  
First Vice President: Kevin Carey  
Second Vice President: Mark Wallace  
Treasurer: David Paulauskas

**APPOINTMENT OF COMMITTEE CHAIRPERSONS**

Mr. Wright appointed the following committee chairperson:

Curriculum and Instruction: Rob Baran  
Athletics and Activities: Mark Wallace  
Buildings and Grounds: Jean Sayre

Transportation: Drew Salko  
Support Services: Kevin Carey  
Finance: Kevin Carey  
School Board: Rob Wojtowicz

**APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO PSBA**

Mr. Wright appointed the following representative and alternate to PSBA:

Representative: Mark Wallace – one-year term  
Alternate: Rob Baran – one-year term

**APPOINTMENT OF MEMBERS TO JOINT OPERATING COMMITTEE OF THE WEST SIDE AREA CAREER AND TECHNICAL CENTER**

Mr. Wright appointed the following representative and alternate to WSCTC:

Representative: Bob Wright Seat expiring 2027. (3-year term)  
Alternate: Mark Wallace expiring December, 2025

- Seat expiring December, 2025 is held by Drew Salko
- Seat expiring December, 2026 is held by Rob Wojtowicz

**SET DATE, TIME AND PLACE OF COMBINED COMMITTEE-OF-THE-WHOLE AND REGULAR MONTHLY MEETINGS FOR THE PURPOSE OF VOTING**

Mr. Wright announced that the following calendar has been established setting the time, dates and location for the 2025 combined Committee-of-the-Whole and regular monthly meetings, for the purpose of deliberation and taking official action (voting) of the Lake-Lehman Board of School Directors.

**2025 Board Meeting Dates**

January 20, 2025	Combined monthly meeting
February 10, 2025	Combined monthly meeting ( <i>Second Monday</i> )
March 17, 2025	Combined monthly meeting
April 14, 2025	Combined monthly meeting ( <i>Second Monday</i> )
May 19, 2025	Combined monthly meeting
June 16, 2025	Combined monthly meeting
July 21, 2025	Combined monthly meeting
August 18, 2025	Combined monthly meeting
September 15, 2025	Combined monthly meeting
October 20, 2025	Combined monthly meeting
November 17, 2025	Combined monthly meeting
December 15, 2025	Combined monthly meeting

Combined Committee-of-the-Whole and regular monthly meetings for general purposes (voting) are held the third Monday of each month, with the exception of February and April, which will be held the second Monday of the month. Meetings are held in the auditorium of the Lake-Lehman Junior-Senior High School and begin at 7:00 PM. Executive Sessions may be held prior to, during or at the conclusion of the combined monthly meetings.

**LIST OF ALL QUALIFIED, LEGALLY ELECTED OR APPOINTED MEMBERS OF THE LAKE-LEHMAN BOARD OF SCHOOL DIRECTORS FOR THE YEAR NOW BEGINNING**

Mr. Wright read aloud the following names of the qualified, legally elected or appointed members of the Lake-Lehman Board of School Directors:

Mr. Robert Baran  
Dr. Kevin Carey  
Mrs. Jean Sayre  
Mr. David Paulauskas  
Mr. Drew Salko  
Mr. Mark Wallace  
Mr. Thomas Scott Walsh  
Mr. Robert Wojtowicz  
Mr. Robert Wright

**DESIGNATE NEWSPAPER(S)**

Mr. Wright designated the following newspaper(s) of general circulation for the district to publish notices.”

New Age Examiner, Citizen’s Voice, Times Leader.

**ADJOURNMENT**

Mr. Wright asked for a motion to adjourn the meeting.

Dr. Carey motioned to adjourn the meeting; seconded by Mr. Paulauskas.

Time of adjournment: 6:40 p.m.

Respectfully Submitted,



Mary Jo Casaldi  
Non-Member, Board Secretary

