

**LAKE-LEHMAN SCHOOL DISTRICT
BOARD MEETING MINUTES**

April 17, 2023

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes of the Lake-Lehman Board of School Directors was held on Monday, April 17, 2023, in the auditorium of the Lake-Lehman Junior-Senior High School.

The meeting was called to order by President, Drew Salko, at 7:10 p.m., and opened with Roll Call, the Pledge of Allegiance, and a Moment of Silence.

<u>DIRECTORS</u>	<u>Roll Call</u>
Kevin Carey	Present
Alfred DeAngelis	Absent
Lorraine Farrell	Present
Marilyn Glogowski	Present
Karen Masters	Present
John McDonald	Absent
David Paulauskas	Absent
Andrew Salko	Present
Robert Wright	Absent

Others Present:

James E. McGovern, Superintendent
Tracey Liparela, Assistant Superintendent
Joe Caputo, Business Consultant
Mary Jo Casaldi, Superintendent's Administrative Asst./Board Secretary
Mike Kostrobala, Junior-Senior High School Assistant Principal
Jeff Shook, School/Community Resource Officer/Athletic Director
Brian Murphy, Technology Director
Tina Antonello-Portee, Special Education Director
Erica Orock, School Psychologist

Cheryl Kulikowski	Kristen Nilson
Tracey McGurk	Kiera Nilson
Amanda McGurk	Cienna Pace
Marlo Pace	Cecelia Jennings
Anita Koziol	Jamie Walsh
Kathleen Selner	Craig Selner
Rich Cronin	Heather Gensel
Alana Morris	Reggie Gensel

EXECUTIVE SESSIONS

Mr. Salko noted that an Executive Session was held on April 17, 2023, to discuss: leaves of absence, employment opportunities, coaching/extracurricular appointments, staff hiring's, litigation update, retirements, professional and support staff CBA's, and Act 93 Agreement.

READING OF MISSION

Mr. McGovern read the following Mission of the Lake-Lehman School District.

"The Mission of the Lake-Lehman School District is to inspire students to achieve personal fulfillment through the context of community, independence, generosity and mastery within a safe learning environment."

SUPERINTENDENT'S REPORT

The Superintendent's Report included the following:

- Cheryl Kulikowski, Band Director recognized the following students for their musical achievements:

Kiera Nilson, 11th grade:
PMEA ALL-State Wind Ensemble 2023

Amanda McGurk, 12th grade:
NafME All-East Band 2023
PMEA All-State Orchestra 2023
PMEA All-State Concert Band 2022
PMEA All-State Orchestra 2021
- Cecelia Jennings, Biology/Chemistry/Gifted Education teacher, recognized students from the Gifted Program who placed in the top ten at the Chapter level in the nationwide Mathcounts competition held recently. Four L-L students placed in the top ten for individual exams including the number 1 winner, seventh grade student Ava Jones. The other students included Michael Badman, Julianne Judge, and Brooke Reilly. For the team event, they also won first place with competitors Ava Jones, Julianne Judge, Betsy DiGiovanni, and Ayden Richardson. The Sprint round was also won by Ava Jones.
- Mrs. Liparela reviewed the 2023-2024 school calendar listed on the agenda for board approval with first day of school scheduled for Tuesday, September 5, 2023. Mrs. Liparela also announced the PSSA testing schedule for the current school year.

BUSINESS MANAGER'S REPORT

No Report.

WEST SIDE AREA CAREER AND TECHNICAL CENTER REPORT

Mr. Salko presented highlights from the most recent meeting of the West Side Career and Technical Center Joint Operating Committee.

LUZERNE COUNTY INTERMEDIATE UNIT REPORT

Mrs. Farrell presented highlights from the most recent meeting of the Luzerne Intermediate Unit.

STUDENT COUNCIL REPORT

Cienna Pace, Student Council Vice President, provided the following report:

Last month was very successful for our club. After our last bake sale, we made 120 dollars. We had a t-shirt sale for the members of the student council to purchase a t-shirt for 5 dollars. The officers also had a meeting with Mr. Klopp to discuss a purchase that would be beneficial to our school which the student council would pay for. We also discussed the student handbook for part of the meeting. This month we are hosting an earth day dirt sale on April 24th. This month's class competition is a cruelty to animals drive. All items will be collected and given to Blue Chip Animal Shelter. On April 21st, we are having a blood drive. This is for students ages 16 and up. We are discussing events we will attempt to make happen and our future bake sales. Our next meeting will be on April 24th after school until 3:30.

FOOD SERVICE REPORT

No Report.

OLD BUSINESS

None.

APPROVAL OF THE AGENDA

Mr. McGovern reviewed and read the agenda and addendum items.

Mr. Salko noted the agenda is approved as read and amended.

VISITORS – Comments relative to approval of Minutes, treasurer's report, payment of bills, and ACTION ITEMS.

Mr. Jamie Walsh	Ross Township	<p>Mr. Walsh addressed his concerns in regard to the board adopting Policy 236.1, Threat Assessment, stating that the policy has a very broad definition of the word "threat."</p> <p>Mr. Walsh asked if we currently have a Threat Assessment Policy?</p> <p>Mr. McGovern stated "No, this is a new policy."</p>
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APPROVAL OF MINUTES

Motion was made by Lorraine Farrell, seconded by Marilyn Glogowski, to approve the following minutes:

March 20, 2023 - regular monthly meeting

Vote: Upon roll call, all members present voted yes; motion carried.

PAYMENT OF BILLS

Motion was made by Drew Salko, seconded by Lorraine Farrell, to approve the Fund Accounting Payment Summary with payment date listed as April 18, 2023, in the amount of \$444,542.02 and to also approve interim payments dated March 24, 2023 in the amount of \$157,877.97 and payments dated April 7, 2023, the amount of \$144,789.88; subject to audit.

Vote: Upon roll call, all directors present voted yes; motion carried.

TREASURER'S REPORT

Motion was made by Drew Salko, seconded by Lorraine Farrell, to approve the treasurer's report for March, 2023.

Vote: Upon roll call, all directors present voted yes; motion carried.

ACKNOWLEDGE RECEIPT OF FINANCIAL REPORTS AND FILE FOR AUDIT
(Attached to Treasurer's Report)

Balances as of March 31, 2023

- Food Service Fund
- Jr/Sr High Activities Fund
- Jr/Sr High Principals Fund
- Lake-Noxen Elementary Fund
- Lehman-Jackson Elementary Fund
- Ross Elementary Fund

ACTION ITEMS

CURRICULUM AND INSTRUCTION

Motion was made by Marilyn Glogowski, seconded by Lorraine Farrell, to move on the following items:

1. Accept, with regret, the letter of retirement from Thomas Yoniski, Social Studies Teacher, effective December 8, 2023.

Vote: Upon roll call, all members present voted yes; motion carried.

2. Approve a leave of absence for Employee #3289, effective March 28 – June 9, 2023. It is understood the leave will consist of unpaid days in accordance with the Family Medical Leave Act; not to exceed 60 days.

Vote: Upon roll call, all members present voted yes; motion carried.

3. Approve an extension to the leave of absence for Employee #3418, effective March 29 – May 21, 2023. It is understood the leave will consist of sick & unpaid days in accordance with the Family Medical Leave Act; leave will exceed 60 days.

Vote: Upon roll call, all members present voted yes; motion carried.

4. Approve an intermittent leave of absence for Employee #3024, effective April 6 – June 9, 2023. It is understood the leave will consist of unpaid days in accordance with the Family Medical Leave Act; not to exceed 60 days.

Vote: Upon roll call, all members present voted yes; motion carried.

5. Appoint the following Mentor Teachers:

	Mentor	New Teacher/Long Term Substitute	Stipend
A	Savannah Harrison	Rachel Holena (Extend for 2 nd Semester)	\$296.02
B	Jennifer Paczewski	Kiri Cooper (2 nd Semester 22-23 & 1 st Semester 23-24)	\$597.22

Vote: Upon roll call, all members present voted yes; motion carried.

6. Authorize administration to advertise for the following positions:

- A. English Teacher
- B. Special Education Teacher (Secondary)

Vote: Upon roll call, all members present voted yes; motion carried.

BUILDINGS & GROUNDS

No items.

ATHLETICS & ACTIVITIES

Motion was made by Kevin Carey, seconded by Lorraine Farrell, to move on the following items:

1. Approve the following Baseball Coaching Staff & amended Salary Schedule, in accordance with the Memorandum of Understanding between the Lake-Lehman School District and the Lake-Lehman Education Association for the 2022-2023 school year. All clearances on file.

A	Michael Sholtis	Head Varsity Coach	\$ 4,450.22
B	Gary Gavrish	Assistant Varsity	\$2,681.64
C	Lawrence Smith	JV Head Coach	\$2,381.64
D	Eoin Ellis	Freshman Head Coach	\$1,091.56

Vote: Upon roll call, all members present voted yes; motion carried.

2. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2022-2023 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A	Seth Mieczkowski	Band	Volunteer
B	Emily Spencer	Band	Volunteer

Vote: Upon roll call, all members present voted yes; motion carried.

3. Approve the following as School & Booster Volunteers for the 2022-2023 school year; all clearances on file:

A	Rachel Degnan	G	Dylan Round
B	Amy Deno	H	Amy Stancavage
C	Holly Ellis	I	Michelle Stolarick
D	Thomas Glynn	J	Jill Tarantini
E	Dwayne Kalinay	K	Jillian Usefara
F	Kaitlyn Parsons	L	Rodney Wilhelm

Vote: Upon roll call, all members present voted yes; motion carried.

4. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2023-2024 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A	Adrienne Dieffenbacher	Field Hockey	Volunteer
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Vote: Upon roll call, all members present voted yes; motion carried.

TRANSPORTATION

Motion was made Karen Masters, seconded by Marilyn Glogowski to move on the following items:

1. Approve a fuel reimbursement in the amount of \$46,898.61 for Back Mountain Transit Co. Inc., for October through December 2022.

Vote: Upon roll call, all members present voted yes; motion carried.

2. Authorize administration to advertise for “Request for Proposals” for the purchase of the following:

- A. (1) 2023/2024 7-passenger van
- B. (1) 2023/2024 10-passenger van

Vote: Upon roll call, all members present voted yes; motion carried.

SUPPORT SERVICES

Motion was made Lorraine Farrell, seconded by Marilyn Glogowski to move on the following items:

1. Accept, with regret, the letter of resignation from Deniel Frackowiak, Part-Time Food Service Worker/Cook, effective April 3, 2023, and authorize administration to advertise for the position.

Vote: Upon roll call, all members present voted yes; motion carried.

2. Appoint Connor Allabaugh of Harvey’s Lake as Full-Time Custodian, 8 hours per day, 260 days per year, at an hourly rate of \$11.00. All clearances on file.

Vote: Upon roll call, all members present voted yes; motion carried.

SCHOOL BOARD

Motion was made by Drew Salko, seconded by Lorraine Farrell, to move on the following items:

1. Approve the second reading and adopt policy 236.1 Threat Assessment.

The Above Motion was Tabled.

2. Adopt the 2023-2024 School Calendar.

Vote: Upon roll call, all members present voted yes; motion carried.

3. Approve the proposal from All American Athletics of Freedom, PA for the resurfacing of the (11,000 sq. ft.) High School Gymnasium Floor to include removal of all previous finish coatings, game lines and logos. Proposal also includes (2) coats of NSB sealer application of new game lines, logos, and (2) coats of POLO PLAZ EXPRESS 2-part high solid WB gymnasium floor finish at a cost of \$37,400.00 with a 10-year warranty. Price is in accordance with COSTARS Purchasing Agreement.

Vote: Upon roll call, all members present voted yes; motion carried.

4. Approve the proposal from All American Athletics of Freedom, PA for the resurfacing of the (6,600 sq. ft.) High School Gymnasium Floor to include removal of all previous finish coatings, game lines and logos. Proposal also includes (2) coats of NSB sealer application of new game lines, logos, and (2) coats of POLO PLAZ EXPRESS 2-part high solid WB gymnasium floor finish at a cost of \$22,000.00 with a 10-year warranty. Price is in accordance with COSTARS Purchasing Agreement.

Vote: Upon roll call, all members present voted yes; motion carried.

5. Approve the upgrade to the service agreement between BigTeams LLC (BT) Ashburn, VA, and the Lake-Lehman School District for on-line athletic event scheduling, sports physicals management and athletic advertising. This is a (3) three-year agreement effective from the date of signing until August 15, 2025 at a cost of \$2,600. per year.

Vote: Upon roll call, all members present voted yes; motion carried.

6. Approve the purchase of 160 Hewlett-Packard - ProBook 440 G9 Laptop Computers -16GB option, from IntegraOne, Wilkes-Barre, PA, at a total cost of \$148,675.20. Price is in accordance with COSTARS Purchasing Agreement. Laptop computers will replace current teacher and staff laptops.

Vote: Upon roll call, all members present voted yes; motion carried.

7. Approve the Affiliation Agreement between Northeast Counseling Services, Nanticoke PA, and the Lake-Lehman School District to provide services for those persons requiring care who are appropriately referred by either party. The term of the agreement shall be in effect upon signing and remain in effect for a 24-month period.

Vote: Upon roll call, all members present voted yes; motion carried.

8. Authorize administration to create, and advertise for, the position entitled: Dean of Students.

Vote: Upon roll call, all members present voted yes; motion carried.

9. Exonerate Larry E. Butler of Lake Township, from payment of all real estate taxes which apply to the property listed on the Exemption Certificate, as determined by the Pennsylvania State Veteran's Commission for Real Estate Tax Exemption, Department of Military and Veterans Affairs.

Vote: Upon roll call, all members present voted yes; motion carried.

10. Ratify the approval of the Application for Use of Facilities submitted by Brian Wielgosz, Northeast Pride Baseball, for the use of the Turf Complex-Baseball Field for a Scrimmage Game to be held on April 2, 2023 from 1 p.m. until 4 p.m.

Vote: Upon roll call, all members present voted yes; motion carried.

11. Approve the Application for Use of Facilities submitted by Mike Pitcavage, Back Mountain Soccer Club, for the use of the Turf Soccer Field-Stadium for League Soccer Games from 3:30 to 6:30 p.m. on the following dates:

April 23, 2023
May 6, 2023
May 7, 2023
June 4, 2023

Vote: Upon roll call, all members present voted yes; motion carried.

12. Approve the Application for Use of Facilities submitted by Jean Lipski, Field Hockey Coach, for use of the Turf Field (old gymnasium in the event of rain) for Central Michigan Hockey Camp to be held on July 24-26, 2023 from 9:00 a.m. until 8:00 p.m.

Vote: Upon roll call, all members present voted yes; motion carried.

13. Ratify the approval of the Application for Use of Facilities submitted by Elizabeth Wheeler, Clarks Summit College Baseball, for use of the Turf Field on March 26, 2023 from 1:00 p.m. until 6:00 p.m.

Vote: Upon roll call, all members present voted yes; motion carried.

14. Approve the Application for Use of Facilities submitted by Mary Simmons, Lake-Lehman Junior Knights, for use of the fields surrounding the Lake-Lehman JSHS that could accommodate their organization for multiple football and cheer teams, junior football and cheer practices. Dates requested: July 2023 through November 2023 from 5:00 p.m. until 8:00 p.m.

Vote: Upon roll call, all members present voted yes; motion carried.

15. Authorize Administration to approve the addition of the following NAFME (National Association for Music Education) 2023 All-East Honor Band portrait to the "Wall of Fame" located in the junior-senior high school for the following student:

Amanda McGurk, Senior – 2023 All-East Honor Band

Vote: Upon roll call, all members present voted yes; motion carried.

INFORMATION AND RECOGNITION

Mr. Salko noted that all informational items are as listed.

BOARD DISCUSSION FOR FUTURE BUSINESS

None.

SET MEETING DATES

Mr. Salko read the following meeting information:

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for May 15, 2023, and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

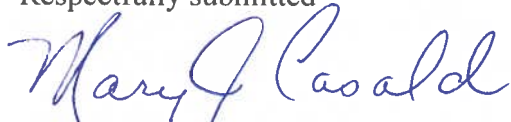
VISITORS

Ms. Heather Gensel	Harveys Lake	<p>Ms. Gensel asked if the Board has given any consideration to the request for establishing a female wrestling program in the district?</p> <p>Mr. McGovern responded "Yes." We are currently seeking advice from PIAA and we plan on moving forward with it."</p>
Mr. Jamie Walsh	Sweet Valley	<p>Mr. Walsh referenced an agenda item from the West Side Career and Technical Center report in regard to Kooth Inc., an agency that provides optional, voluntary mental health services in an online format to students/families, stating that he is not hearing good things about this agency and will have more information on this agency in the coming months.</p> <p>Mr. Salko stated that this agenda item was recommended as an additional tool to be available at WSCTC if they choose to use it.</p>

ADJOURNMENT

A motion to adjourn the meeting was made by Lorraine Farrell; seconded by Marilyn Glogowski. Mr. Salko adjourned the meeting at 7:55 p.m.

Respectfully submitted



Non-Member, Board Secretary
Mary Jo Casaldi

