

**LAKE-LEHMAN SCHOOL DISTRICT
BOARD MEETING MINUTES**

April 11, 2022

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes of the Lake-Lehman Board of School Directors was held on Monday April 11, 2022, in the auditorium of the Lake-Lehman Junior-Senior High School.

The meeting was called to order by President, Drew Salko, at 7:12 p.m., and opened with Roll Call, the Pledge of Allegiance, and a Moment of Silence.

<u>DIRECTORS</u>	<u>Roll Call</u>
Kevin Carey	Absent
Alfred DeAngelis	Absent
Lorraine Farrell	Present
Marilyn Glogowski	Present
Karen Masters	Present
John McDonald	Present
David Paulauskas	Present
Andrew Salko	Present
Robert Wright	Present

Others Present:

James E. McGovern, Superintendent (present via Zoom)
Tracey Liparela, Assistant to the Superintendent
Tom Melone, Business Consultant, A.B. Melone Co, CPA
Mary Jo Casaldi, Superintendent's Administrative Asst./Board Secretary
Tabitha Miscavage, Personnel/Benefits Manager (present via Zoom)
Brian Murphy, Technology Director
Doug Klopp, Junior-Senior High School Principal
Michael Kostrobala, Asst. Junior-Senior High School Principal
David Madajewski, Director of Buildings and Grounds (present via Zoom)
Jeff Shook, Athletic Director/Home and School Visitor
Matthew Nonnenberg, Ross Elementary Principal
Nancy Edkins, Lake-Noxen Elementary Principal
Donald James, Lehman-Jackson Elementary Principal
Erica Orock, School Psychologist

Melissa Smigielski	Mike Potsko	Anita Koziol	Lisa Jesse
Mallory Smigielski	Mark Walsh	Jamie Walsh	Pamela Smith
Laura Myers	Mark Hummel	Russell Major	Cienna Pace
Marlo Pace	Donna Richards	Vergida Katra	Jamie Babcock
Melody Tarr	Rob Wojtowicz	Craig Kasper	Rebecca Brandenburg
Carrie McDonald	Christine Snell	Ryan Walsh	Evonne Spencer
E.G. Morgan	Justin Harris	Lori B.	Bridgett Brosius

Minutes of the Lake-Lehman School Board Meeting 4/11/2022, Page 2.

Lisa Woloszyn
Kathleen Selner

Joyce Wolfe
Liz Shaw

Gary Stec

Craig Selner

EXECUTIVE SESSIONS

Mr. Salko noted that an Executive Session was held on April 11, 2022, to discuss personnel issues and litigation.

READING OF MISSION

Colby McDonald, Lake-Noxen Elementary student, read the following Mission of the Lake-Lehman School District:

“The Mission of the Lake-Lehman School District is to inspire students to achieve personal fulfillment through the context of community, independence, generosity and mastery within a safe learning environment.”

SUPERINTENDENT’S REPORT

Mrs. Liparela, Assistant to the Superintendent, provided the following report:

- The 2022-2023 School Calendar is on the agenda for approval with a post Labor Day start. The first day of school for students will be Tuesday, Sept. 6, 2022.
- The Lake-Lehman Girls Basketball Team and Coaches were recipients of the PIAA Officials Sportsmanship Award. Coach Lavan was named Division 2 Coach of the year. Claire Dougherty was awarded Division 2-MVP, and Chase Purdy was named Division 2 - Player of the Year.
- The Boys Varsity baseball team won the Pine Grove Tournament.
- Amanda McGurk set a Lake-Lehman School District Track & Field Record for the Pole Vault of 9 feet 6 inches.
- Boys & Girls Lacrosse- Both teams beat Dallas to retain the Old Stick Trophy.
- Congratulations to McKenna Budzak and Aiden Chapple for being named to The Citizens’ Voice Scholastic Superstars Class of 2022. They are part of a 25-member class chosen by a panel of 5 judges from nominations submitted by many of the school districts in the coverage area. All of the winners will be honored during a ceremony scheduled for 6 p.m., on April 19th, at the F.M. Kirby Center in Wilkes-Barre.
- Congratulations to the following students who have been selected for the 2022 PMEA District 9 Band Fest: Grace Martin, Katelyn Guenther, Tristan Wilhelm, Ben Figura, Stephen Martin, Brianna Bower, Noah Brandenburg, Hailey Bond, Dominik Brown, Ben Farrell, and Ella Aritz.
- Congratulations to Collin Wood for winning first place at the PA Key Club District Convention for the oratorical contest.

Minutes of the Lake-Lehman School Board Meeting 4/11/2022, Page 3.

- Congratulations to the Junior High and Senior High Gifted Class Students who participated in the Science Olympiad Competition at Penn State in March. All students placed in their events and overall, Junior High placed 8th and the Senior High placed 11th. Congratulations to all participants!!!

BUSINESS MANAGER'S REPORT

Mr. Tom Melone, Business Consultant, reported that the proposed final budget for the 2022-2023 school year will be presented for approval at the May 16th school board meeting with June 20th set as the tentative date to approve the final budget.

WEST SIDE AREA CAREER AND TECHNICAL CENTER REPORT

Mr. Salko reported on highlights from the WSCTC Board Meeting, held Monday, February 28, 2022.

LUZERNE COUNTY INTERMEDIATE UNIT REPORT

Mrs. Farrell provided highlights from the LIU #18 Board Meeting held on February 23, 2022.

STUDENT COUNCIL REPORT

Cienna Pace, Student Council Vice President, provided the following report on recent and upcoming Student Council activities:

- An Earth Day bake sale is planned for Friday the 22nd. We will be selling dirt and other baked goods. The charity we will donate our funds to is the Ocean Conservancy.
- April 13th is positive pink day. We are encouraging everyone to wear pink and use their voice and actions to spread positivity throughout the building. The winning class will earn class points. As of now, the 7th graders are winning for the junior high, and the sophomores are in the lead for the high school.
- Another class competition we will host involves classes bringing in supplies for prevention of cruelty to animals month to help blue chip animal refuge.
- We have many fun events planned for May, including more class competitions, celebrating our teachers, and possibly even an assembly. We also hope to reward the winning classes with ice cream. It's been a successful year for our club so far!

FOOD SERVICE REPORT

Sarah Walsh, Nutritionist & General Manager, Metz Culinary Management, provided the following report:

- The cafeteria featured tie-dye donuts and a "Fat Tuesday" goodie bag raffle, in celebration of Mardi Gras.
- A cooking demo with Chef Adam Carlson was held at Lake-Noxen Elementary which featured new recipes such as roasted cauliflower (bbq and ranch) creamy mac & cheese and Asian salad with poppy seed dressing.
- Shamrock parfaits and donuts were served in celebration of St. Patrick's Day. Cafeteria staff wore green.

Minutes of the Lake-Lehman School Board Meeting 4/11/2022, Page 4.

- Pretzels with cheese are back! Cornflake chicken sandwiches and Jamaican jerk chicken over brown rice are new featured menu items.
- Adding more daily menu options such as bringing back pizza to the high school cafeteria and providing soft drinks such as sparkling ice and Gatorade and providing snacks and ice cream more frequently, is a goal for the near future.
- The monthly meal count for February was 6,428 breakfasts and 16,719 lunches served. The meal count for March was 9,401 breakfasts and 20,719 lunches served.

OLD BUSINESS

None.

APPROVAL OF THE AGENDA

Mrs. Liparela reviewed and read the agenda and addendums.

Mr. Salko noted the agenda is approved as read and amended.

VISITORS – Comments relative to approval of Minutes, Treasurer’s Report, payment of bill, and ACTION ITEMS following:

Joyce Wolfe	Hunlock Creek	Questioned if organizations are required to pay a fee for use of outdoor facilities? Mr. Salko responded that some do and some do not. Misericordia University’s fee was waived because we are using their facilities.
-------------	---------------	---

APPROVAL OF MINUTES

Motion was made by Marilyn Glogowski, seconded by Lorraine Farrell, to approve the following minutes:

March 21, 2022 - regular monthly meeting

Vote: Upon roll call, all directors present voted yes; motion carried.

PAYMENT OF BILLS

Motion was made by David Paulauskas, seconded by John McDonald, to approve the list of bills for April, 2022, in the amount of \$244,904.77 (with the exception of check #00010986 in the amount of \$192.98.) and move that they be paid, subject to audit.

Vote: Upon roll call, all directors present voted yes; motion carried.

TREASURER’S REPORT

Motion was made by David Paulauskas, seconded by Lorraine Farrell to approve the treasurer’s report for March, 2022.

Vote: Upon roll call, all directors present voted yes; motion carried.

ACKNOWLEDGE RECEIPT OF FINANCIAL REPORTS AND FILE FOR AUDIT
(Attached to Treasurer's Report)

Balances as of March 31, 2022

- Ross Elementary

ACTION ITEMS

CURRICULUM AND INSTRUCTION

Motion was made by Marilyn Glogowski, seconded by Lorraine Farrell, to move on the following items:

1. Amend the motion of March 21, 2022, to reflect the effective date of resignation from Cameron King, Elementary Music Teacher, as the last day of school of the 2021-22 school year.

Vote: Upon roll call, all members present voted yes; motion carried.

2. Accept, with regret, the letter of retirement from David Hopfer, Industrial Arts Teacher, effective June 12, 2022.

Vote: Upon roll call, all members present voted yes; motion carried.

3. Accept, with regret, the letter of retirement from Megan Kuffa, English Teacher, effective June 30, 2022.

Vote: Upon roll call, all members present voted yes; motion carried.

4. Authorize administration to advertise for the position of English Teacher.

Vote: Upon roll call, all members present voted yes; motion carried.

BUILDINGS & GROUNDS

1. Approve the Change Order from Keystone Sports Construction, Phoenixville, PA, for the purchase of Sportaflex portable turf fencing for the baseball and softball fields, and the purchase and installation of a 35' aluminum foul pole at a total cost of \$52,879.84. (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

ATHLETICS & ACTIVITIES

Motion was made by Bob Wright, seconded by Marilyn Glogowski, to move on the following items:

1. Approve the following as School & Booster Volunteers for the 2021-2022 school year; all clearances on file.

A.	Kevin Badman	M.	Ginger Mutzabaugh
B.	Robert Baran	N.	Valerie Nat
C.	Sarah Blat	O.	Bridget Occhiato

Minutes of the Lake-Lehman School Board Meeting 4/11/2022, Page 6.

D.	Olivia Borgers	P.	Jennifer Ostrowski
E.	RoseAnn Clough	Q.	Alexa Paul
F.	Toni Dietterich	R.	Lauren Rakowski
G.	Melony Jones	S.	Laura Rogan
H.	Michele Keiper	T.	Rebeka Showers
I.	Patricia Manzoni	U.	Robert Stehle
J.	Monica Mathes	V.	Karina Tosi
K.	Melinda Meeker	W.	Alfred Tosi
L.	Brian Meeker		

Vote: Upon roll call, all members present voted yes; motion carried.

2. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2021-2022 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A.	Kirk Borchert	Baseball	Volunteer
B.	Elizabeth Gernhardt-Morgan	Theater	Volunteer
C.	John P. Morgan	Theater	Volunteer

Vote: Upon roll call, all members present voted yes; motion carried.

3. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2021-2022 school year, all clearances on file; provided that the season is not cancelled due to Covid-19 related purposes.

A.	Kirk Borchert	Baseball	Volunteer
B.	Elizabeth Gernhardt-Morgan	Theater	Volunteer
C.	John P. Morgan	Theater	Volunteer

Vote: Upon roll call, all members present voted yes; motion carried.

4. Approve the following Football Coaching Staff & amended Salary Schedule, in accordance with the Memorandum of Understanding between the Lake-Lehman School District and the Lake-Lehman Education Association for the 2022-2023 school year. All clearances on file.

A.	Gerald Gilsky	Head Coach	\$7,577.00
B.	Jeffrey Shook	Assistant Varsity	\$4,144.09

C.	Corey Brenner	Assistant Varsity	\$1,000.00
D.	Michael Mully	Head Freshman Coach	\$3,288.18
E.	Jacob Prest	Head 7/8th Grade Coach	\$2,144.08
F.	Randy Paraschak	Football	Volunteer

ABOVE MOTION TABLED

TRANSPORTATION

Motion was made by Karen Masters, seconded by Marilyn Glogowski, to move on the following items:

1. Approve the amended Transportation Contract between John Young of Back Mountain Transit Co., Inc. of Lehman, PA and the Lake-Lehman School District, entered into on February 21, 2016, terminating June 30, 2023, to reflect an adjustment to the extra-curricular layover rate for the 2022-2023 school year. (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

2. Approve an extension to the Transportation Contract between John Young of Back Mountain Transit Co., Inc. of Lehman, PA and the Lake-Lehman School District, entered into on February 21, 2016, for an additional (5) five years terminating June 30, 2028. The contract has been amended to reflect an adjustment to the extra-curricular mileage and layover rates beginning with the 2022-2023 school year until the termination date of said contract. (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried

3. Approve the list of bus/van drivers for the 2021-2022 school year. All clearances on file.

A.	Jamila Farris	Keystone Valley
B.	Tyquasha Haynes	Keystone Valley
C.	Mary Hoover	Keystone Valley

Vote: Upon roll call, all members present voted yes; motion carried.

SUPPORT SERVICES

1. Appoint Alexandra Lubinski of Harvey’s Lake as High School Guidance Secretary, 8 hours per day, 260 days per year, at an hourly rate of \$11.50. Pending receipt of clearances within the mandated timeframe.

Vote: Upon roll call, all members present voted yes; motion carried.

2. Authorize administration to advertise for the position of Full-Time Food Service Worker (Cook), 6.5 hours per day, 186 days per year, hourly rate in accordance with LLESPA Collective Bargaining Agreement.

Vote: Upon roll call, all members present voted yes; motion carried.

SCHOOL BOARD

Motion was made by John McDonald, seconded by Marilyn Glogowski, to move on the following items:

1. Approve the 2022-2023 school calendar (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

2. Approve the Application for Use of Facilities requested by Jean Lipski for the use of the turf field (old gymnasium in the event of rain) for Michigan State Field-Hockey Clinic. Date of event: June 20th and June 21, 2022, from 9:00 a.m. to 8:00 p.m. (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

3. Approve the Application for Use of Facilities requested by Jean Lipski for the use of the turf field and concession stand, (old gymnasium in the event of rain) for Duke University Field-Hockey Camp. Date of event: June 28, 29 & 30th, 2022, schedule noted on application. (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

4. Approve the Application for Use of Facilities requested by Charles Edkins/Rob Wingert, (Head Coach) Misericordia University - volleyball, for the use of the Lake-Lehman HS gymnasium for volleyball practices to be held on April 20-22, 2022, from 5:30 to 7:30 p.m. (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

5. Approve the Application for Use of Facilities requested by Amy Hadaway, Lake-Lehman Junior Knights, for the use of an available outdoor field on campus that could be used for junior football and cheer practices, to be held from July, 2022 to November, 2022 from 5:00 p.m. until 8:00 p.m. (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

6. Approve the Application for Use of Facilities requested by Brian Cutter, Back Mountain Shoot-Out for the use of the junior-senior high school gymnasiums (both) and concession stand, for a Youth Basketball Tournament to be held on December 27, 28 and 29, 2022, from 4:00 p.m. until 9:00 p.m. (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

7. Approve the Application for Use of Facilities requested Brian Cutter, Back Mountain Shoot-Out, for the use of junior-senior high school gymnasiums (both) and concession stand, for a Youth Basketball Tournament to be held March 3rd through March 5th, 2023. Event schedule noted on application. (Attachment)

Vote: Upon roll call, all members present voted yes; motion carried.

Minutes of the Lake-Lehman School Board Meeting 4/11/2022, Page 9.

8. Approve the following reimbursement(s) due to increased prescription co-pays, effective July 1, 2017, as outlined in the Collective Bargaining Agreement between the Lake-Lehman School District and the Lake-Lehman Educational Support Personnel Association:

A.	Employee #1403	\$65.00
----	----------------	---------

Vote: Upon roll call, all members present voted yes; motion carried.

INFORMATION AND RECOGNITION

Mr. Salko noted that all informational items are as listed.

BOARD DISCUSSION FOR FUTURE BUSINESS

No discussion.

SET MEETING DATES

Mr. Salko read the following meeting information:

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for May 16, 2022, and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

VISITORS

VISITOR NAME	ADDRESS	TOPIC
Jamie Walsh	Sweet Valley	<p>Announced that parents have officially organized into the Citizens Advisory Group of Northeast PA. Stated that the mission of this group is to advocate for the rights of students, support local school boards, seek transparency in all policies, and hold school district's accountable.</p> <p>Commended the Lake-Lehman School Board for not setting a time limit for members of the public to speak. Stating that it is difficult to speak at other school board meetings in Luzerne and Lackawanna County.</p> <p>Stated that Lake-Lehman is the only district that has not signed up for Test-to-Stay.</p> <p>Distributed gender identity teaching resources from another state to members of the public in attendance at the meeting, that he claims are hidden in curriculum that the federal government is aware of.</p> <p>Stated that a local school district allowed an individual to speak on racial justice in their school without permission slips to parents. A RTKL request refused to tell parents who the speaker was.</p>

Minutes of the Lake-Lehman School Board Meeting 4/11/2022, Page 10.

VISITOR NAME	ADDRESS	TOPIC
Jamie Walsh (...continued)	Sweet Valley	Commented that this is happening all over and questioned if Lake-Lehman has any speakers scheduled? Mrs. Liparela responded that nothing has come our way. Mr. Walsh expressed interest in involving members of the Citizens Advisory group in school finance, policy, and curriculum planning.
Joyce Wolfe	Hunlock Creek	Stated that she is totally against racism being taught in the school. Teachers need to concentrate on other areas. Our taxes should not be used to teach these things.

ADJOURNMENT

Mr. Salko adjourned the meeting at 7:55 pm.

Respectfully submitted

Non-Member, Board Secretary
Mary Jo Casaldi

Draft