

INTERMEDIATE UNIT BOARD OF DIRECTORS
REGULAR MEETING MINUTES
JANUARY 24, 2024

President Lanza called for the swearing in of newly appointed members to the LIU Board of Directors, Timothy McGinley representative from Wyoming Valley West School District to fill the unexpired term of June 30, 2024, Erika Jacobs representative from Greater Nanticoke Area School District to fill the unexpired term of June 30, 2026 and Denise Thomas for office of Treasurer. At this time, Attorney Michael Butera conducted the swearing in ceremony.

The regular meeting of the Luzerne Intermediate Unit Board of Directors was held on **Wednesday, January 24, 2024** in the auditorium of the Luzerne Intermediate Unit. The meeting was called to order approximately 6:30 by President Lanza. A work session which began at approximately 5:30 P.M. was held prior to the meeting.

President Lanza called the meeting to order. He asked for the Pledge of Allegiance and Dr. Grieco asked for a moment of silence in honor of David Usavage, a long time educator, LIU Board Member and friend of the LIU organization who passed away December 31, 2023.

ROLL CALL:

Peter Lanza, President – Northwest Area	- Present
John Adonizio, Vice-President – Pittston Area	- Present
Joseph Caffrey, Secretary – Wilkes Barre Area	- Present
Denise Thomas, Treasurer – Wilkes Barre Area	- Present
Rick Stevens – Hanover Area	- Present
T. Scott Walsh – Lake Lehman	- Absent
Erika Jacobs– Greater Nanticoke Area	- Present
Lori Bennett -Tunkhannock Area	- Absent
Edward Shemansky – Hazleton Area	- Present
Marla Campbell – Crestwood	- Present
Philip Campenni– Wyoming Area	- Present
Larry Schuler – Dallas	- Present
Timothy McGinley – Wyoming Valley West	- Present

ADMINISTRATION

Executive Director, Dr. Anthony Grieco	- Present
Assistant to the Executive Director for Student Services, Libby Krokos	- Present
Assistant to the Executive Director for District Services, Ty Yost	- Present
Solicitor to the Board, Michael Butera	- Present
Business Manager, John Gordon	- Present
Director of Administrative Services, Joseph DeLucca	- Present
Director of Personalized Academy of Learning, Ron Musto	- Present
Director of Provider 50, Jennifer Runquist	- Present
Director of Policy and Strategic Communications, Nicholas Audi	- Present
Director of Human Resources, Douglas Palmieri	- Present

SECRETARY'S REPORT – MR. CAFFREY

Mr. Caffrey moved and Mr. Campenni seconded the motion to approve the minutes from the reorganization meeting and regular meeting of **December 20, 2023**.

Motion carried.

TREASURER'S REPORT – MS. THOMAS

Ms. Thomas moved and Ms. Campbell seconded the following motions:

December 1, 2023 through December 31, 2023.

	BEGINNING BALANCES	TOTAL REVENUES	TOTAL EXPENDITURES	BALANCE FORWARD
Luzerne Intermediate Unit – General Fund	3,089,377.41	2,752,916.11	776,853.39	5,065,440.13
Nonpublic School Services Program				
Fund 11 – Act 89	2,023,094.11	4,794.77	91,502.16	1,936,386.72
Special Education Department				
Fund 23 – Special Education	457,446.67	1,003,875.16	1,170,236.82	291,085.01

Fund 24 – Transportation	35,660.59	425,442.98	385,782.81	75,320.76
School Lunch Program	7.86	-	-	7.86
Behavioral Health Program	4,125,141.67	492,816.55	2,333,439.52	2,284,518.70
Payroll Account	206,698.74	2,903,474.28	2,877,558.52	232,614.50
Accounts Payable	5,848.37	-	-	5,848.37

Federal and State Programs:

TOTAL IDEA	2,684,760.37	721,148.20	558,529.76	2,847,378.81
PCCD MENTAL HEALTH + SAFETY GRANT -- 9	(39,938.49)	8,762.00	12,937.00	(44,113.49)
UNITED WAY -- 17	(9,716.63)	-	5,081.04	(14,797.67)
OBERKOTTER -- 20	26,086.70	-	156.00	25,930.70
NONPUBLIC SAFETY GRANT IMMANUEL CHRISTIAN -- 25	-	-	15,440.80	(15,440.80)
STEM -- 27	106,696.88	-	583.15	106,113.73
PREK COUNTS -- 28	64,074.80	149,955.89	47,612.58	166,418.11
ELECT--37	37,306.56	65,244.00	21,706.94	80,843.62
STATEWIDE SYSTEM OF SUPPORT	298,008.91	-	3,600.00	294,408.91
ARP I ESSER HOMELESS - 50	(192,953.62)	-	7,200.00	(200,153.62)
HOMELESS--51	72,766.71	29,951.08	44,600.02	58,117.77
PA Smart K12 Advancing Grant -- 62	89,194.49	17,857.14	51,557.88	55,493.75
ACCESS--63	2,455,530.16	-	9,266.60	2,446,263.56
CSI -- 64	(2,470.00)	-	2,250.00	(4,720.00)
TITLE III---73	(22,032.81)	-	2,245.45	(24,278.26)
EANS NONPUBLIC FUNDING -- 85	(33,641.40)	-	268,914.85	(302,556.25)
EANS II NONPUBLIC FUNDING - 87	672,682.24	-	67,211.48	605,470.76

THE FOLLOWING PROGRAMS HAD NO EXPENDITURES FOR THE MONTH OF DECEMBER 2023:

TITLE I PART D DELINQUENT CHILDREN	12,883.06	83,739.82	-	96,622.88
ARP ESSER - 16	252,045.29	-	-	252,045.29
ARPII ESSER HOMELESS -- 52	31,558.25	3,383.92	-	34,942.17
PA DOH FUNDING - 72	99,964.77	-	-	99,964.77
TITLE I FOSTER CARE-- 80	10,763.64	52,000.00	-	62,763.64

DECEMBER FEDERAL AND STATE REVENUES

TITLE I IMPROVING BASIC PROGRAMS	52,000.00
TITLE I PART D	83,739.82
IDEA-B	721,148.20
HOMELESS CHILDREN & YOUTH	29,951.08
PA PRE-K COUNTS PROGRAM	149,955.89
PA-SMART	17,857.14
ARP ESSER HOMELESS CHILDREN & YOUTH	3,383.92
TOTAL SUBSIDY	1,058,036.05

DECEMBER 2023 REVENUES

BEAR CREEK CHARTER SCHOOL	8.50	TRANSPERFECT
BEHAVIORAL HEALTH PATIENT SVCS	92.33	2023/2024 OUTPATIENT SERVICES
COMMUNITY CARE WIRE TRANSFER	275,087.00	2023/2024 SBBH PROGRAMS
CRESTWOOD	325.00	2023/2024 GUEST TEACHER PROGRAM
CRESTWOOD	26,365.50	2022/2023 ESL SERVICES
DALLAS SD	50,452.50	2022/2023 ESL SERVICES
ENTERPRISE HOLDINGS	10.00	REFUND
FOSTER EDUCATIONAL CONSULTING	54.98	PRINCIPAL ACADEMY

HANOVER AREA	41,291.40	2023/2024 SPECIAL EDUCATION SERVICES
HANOVER AREA	1,590.00	2023/2024 PAL PROGRAM
HANOVER AREA	9,370.50	2023/2024 LIGHTHOUSE ACADEMY
HANOVER AREA	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
HANOVER AREA	1,200.00	GRAPHIC ARTS
HANOVER AREA	41,291.40	2023/2024 SPECIAL EDUCATION SERVICES
HANOVER AREA	1,590.00	2023/2024 PAL PROGRAM
HANOVER AREA	9,370.50	2023/2024 LIGHTHOUSE ACADEMY
HANOVER AREA	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
HANOVER AREA	216.00	GRAPHIC ARTS
LAKE LEHMAN	25,397.91	2023/2024 SPECIAL EDUCATION SERVICES
LAKE LEHMAN	2,172.06	2023/2024 PARTIAL HOSPITALIZATION
LAKE LEHMAN	6,247.00	2023/2024 LIGHTHOUSE ACADEMY
LAKE LEHMAN	3,780.00	2023/2024 PAL PROGRAM
LAKE LEHMAN	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
LIU EMPLOYEE	5,226.35	HEALTH INSURANCE REIMBURSEMENT
NANTICOKE AREA	3,459.62	2023/2024 SPECIAL EDUCATION SERVICES
NANTICOKE AREA	27,060.00	2023/2024 PAL PROGRAM
NANTICOKE AREA	81,211.00	2023/2024 LIGHTHOUSE ACADEMY
NANTICOKE AREA	9,916.66	2023/2024 DUAL DIAGNOSIS
NANTICOKE AREA	1,729.81	2023/2024 SPECIAL EDUCATION SERVICES
NANTICOKE AREA	13,530.00	2023/2024 PAL PROGRAM
NANTICOKE AREA	40,605.50	2023/2024 LIGHTHOUSE ACADEMY
NANTICOKE AREA	4,958.33	2023/2024 DUAL DIAGNOSIS
NBHCC WIRE TRANSFER	194,262.36	2023/2024 BEHAVIORAL HEALTH
NORTHWEST AREA	20,208.30	2023/2024 SPECIAL EDUCATION SERVICES
NORTHWEST AREA	1,590.00	2023/2024 PAL PROGRAM
NORTHWEST AREA	5,792.17	2023/2024 PARTIAL HOSPITALIZATION

NORTHWEST AREA	9,370.50	2023/2024 LIGHTHOUSE ACADEMY
NORTHWEST AREA	4,067.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
PITTSTON AREA SD	14,480.40	2023/2024 PARTIAL HOSPITALIZATION
PITTSTON AREA SD	15,617.50	2023/2024 LIGHTHOUSE ACADEMY
PITTSTON AREA SD	17,490.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
PITTSTON AREA SD	126,450.00	2023/2024 CYBER REVENUE
PITTSTON AREA SD	1,870.70	GRAPHIC ARTS
RIVERSIDE SCHOOL DISTRICT	7,955.00	2022/2023 CYBER REVENUE
THIRD PARTY INSURANCE	12,019.37	2023/2024 OUTPATIENT SERVICES
TUNKHANNOCK	21,073.84	2023/2024 SPECIAL EDUCATION SERVICES
TUNKHANNOCK	24,988.00	2023/2024 MEHOOPANY LIGHTHOUSE
TUNKHANNOCK	21,073.84	2023/2024 SPECIAL EDUCATION SERVICES
TUNKHANNOCK	24,988.00	2023/2024 MEHOOPANY LIGHTHOUSE
TUNKHANNOCK	25,993.50	2022/2023 ESL SERVICES
WESTERN WAYNE	9,919.00	2022/2023 SPECIAL EDUCATION SERVICES
WESTERN WAYNE	27,924.00	2022/2023 PALS PROGRAM
WESTERN WAYNE	10,045.18	2022/2023 LIGHTHOUSE ACADEMY
WILKES BARRE AREA	191,559.59	2023/2024 SPECIAL EDUCATION SERVICES
WILKES BARRE AREA	60,240.00	2023/2024 PAL PROGRAM
WILKES BARRE AREA	5,792.17	2023/2024 PARTIAL HOSPITALIZATION
WILKES BARRE AREA	118,693.00	2023/2024 LIGHTHOUSE ACADEMY
WILKES BARRE AREA	40,670.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
WILKES BARRE AREA	29,750.00	2023/2024 DUAL DIAGNOSIS
WILKES BARRE AREA	6,833.33	2023/2024 MENTAL HEALTH SPECIALIST
WILKES BARRE AREA	12,416.25	2022/2023 DISCOVERY ED
WIRE TRANSFER	985,394.14	2023/2024 RETIREMENT
WIRE TRANSFER	539,886.99	2023/2024 GENERAL OPERATING BUDGET
WIRE TRANSFER	4,837.00	2023/2024 PCCD GRANT

WIRE TRANSFER	3,925.00	2022/2023 PCCD GRANT
WIRE TRANSFER	2,500.00	EDUCATION SCHOOL HEALTH PROFILES
WIRE TRANSFER	65,244.00	2023/2024 ELECT
WYOMING AREA	66,815.45	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING AREA	28,111.50	2023/2024 BEHAVIORAL HEALTH
WYOMING VALLEY WEST	280.00	GRAPHIC ARTS
WYOMING VALLEY WEST	162,049.82	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING VALLEY WEST	5,970.00	2023/2024 PAL PROGRAM
WYOMING VALLEY WEST	2,896.08	2023/2024 PARTIAL HOSPITALIZATION
WYOMING VALLEY WEST	43,729.00	2023/2024 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	9,916.67	2023/2024 DUAL DIAGNOSIS
WYOMING VALLEY WEST	6,833.34	2023/2024 MENTAL HEALTH SPECIALIST
WYOMING VALLEY WEST	162,049.82	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING VALLEY WEST	5,970.00	2023/2024 PAL PROGRAM
WYOMING VALLEY WEST	2,896.08	2023/2024 PARTIAL HOSPITALIZATION
WYOMING VALLEY WEST	43,729.00	2023/2024 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	9,916.67	2023/2024 DUAL DIAGNOSIS
WYOMING VALLEY WEST	6,833.34	2023/2024 MENTAL HEALTH SPECIALIST

ROLL CALL:

Mr. Adonizio – Yes; Ms. Thomas – Yes; Mr. Stevens – Yes; Mr. Shemansky – Yes; Mr. Schuler – Yes; Ms. Campbell – Yes; Ms. Jacobs – Yes; Mr. Campenni – Yes; Mr. Caffrey – Yes; Mr. Lanza – Yes; Mr. McGinley – Yes: ABSENT: Mr. Walsh and Ms. Bennett.

Motion carried.

EXECUTIVE DIRECTOR’S REPORT – DR. ANTHONY GRIECO

Ladies and Gentlemen of the Board:

January is board member recognition and appreciation month and one of the things I always want to say is thank you to this board tremendously and all of our administrative staff as well who always put the kids first and you do that by allowing us to do our jobs, we truly

appreciate all the support and time you give to be with us on evenings. We thank you and I will be presenting a certificate of appreciation to each of you as Miss Krokos reads a statement to you.

“January is School Director Recognition Month, a recognition that honors members of local school boards of education for their commitment to provide quality public education for Pennsylvania’s school children.

School directors generously contribute their time and talents toward the advancement of public education. They establish policies that provide the framework for our public schools. They represent their local communities and attend sometimes lengthy and challenging meetings, conferences and institutes for professional learning and understanding of public education.

Thank you for your public service for making the time to share your vision and voice about the future of Pennsylvania children”.

(The board was recognized with a round of applause,)

Also, Variety Charity stroller presentation will take place tomorrow at 10:00 am at the Lighthouse Academy and Graduation has been set for June 4th at the East Mountain Inn starting at 11:00 am.

Thank you.

Mr. Campenni moved and Mr. Adonizio seconded the report of the Executive Director and that it be made part of the minutes.

Motion carried.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE BUILDING AND GROUNDS COMMITTEE- JOHN ADONIZIO, CHAIRPERSON; RICK STEVENS AND LARRY SCHULER.

Mr. Adonizio moved and Ms. Thomas seconded the following motions:

1. CONTRACTS

A. That the Board of Directors authorizes the Executive Director to enter into a contract with the following for emergency repairs to the boiler and steam traps at the Personalized Academy of Learning, for \$3,100.00 and \$1,325.00, to be paid upon completion of the project.

MECHANICAL SERVICE COMPANY

B. That the Board of Directors authorizes the Executive Director to enter into a contract with the following for emergency repairs to the elevator at the Lighthouse Academy, for \$1,800.93, to be paid 50% at the time of order, 30% progress payment and balance upon completion of the project.

TOTAL ACCESS**ROLL CALL:**

Mr. Adonizio – Yes; Ms. Thomas – Yes; Mr. Stevens – Yes; Mr. Shemansky – Yes; Mr. Schuler – Yes; Ms. Campbell – Yes; Ms. Jacobs – Yes; Mr. Campenni – Yes; Mr. Caffrey – Yes; Mr. Lanza – Yes; Mr. McGinley – Yes: ABSENT: Mr. Walsh and Ms. Bennett.

Motion carried.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE EDUCATION COMMITTEE – RICK STEVENS, CHAIRPERSON; LORI BENNETT AND TIM MCGINLEY.

No report.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE FINANCE COMMITTEE-DENISE THOMAS, CHAIRPERSON; MARLA CAMPBELL AND TIM MCGINLEY.

Ms. Thomas moved and Mr. Campenni seconded the following motions:

1. MAIL NOTIFICATION OF NOMINATION OF DIRECTOR

A. That the Board of Directors authorizes the Executive Director to notify the Secretary of the Board of each of the twelve member School Districts, by March 1, 2024 that the following (1) Director be elected to fulfill the unexpired term of their district previously appointed and elected representative to the Luzerne Intermediate Unit Board.

<u>NAME</u>	<u>DISTRICT</u>	<u>TERM EXPIRES</u>
Timothy McGinley	Wyoming Valley West School District	June 30, 2024

B. That the Board of Directors authorizes the Executive Director to notify the Secretary of the Board of each of the twelve School Districts, by March 1, 2024 that the following one (1) Director whose term expires on **June 30, 2024** on the Luzerne Intermediate Unit Board of Directors will be nominated for a term of three (3) years and the ballot by the member districts shall be via mail:

Timothy McGinley	Wyoming Valley West School District
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2. AGREEMENTS

A. That the Board of Directors authorizes the Executive Director to amend the joint agreement with the following vendor for Regional Wide Area Network Services for the Luzerne Intermediate Unit and the Northeastern Educational Intermediate Unit #19 on behalf of

NEPAWAN members for expanded network transmission bandwidth for the Riverside School District.

FIRSTLIGHT COMMUNICATIONS

B. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following vendor to provide online coursework and instructional services for the Lighthouse Cyber Services online credit recovery consortium for the 2024 summer program.

SCHOOLS PLP

C. That the Luzerne Intermediate Unit Board of Directors authorizes the agreement for shredding of documents at \$121.20 for the first ten (10) boxes and \$6.10 per box for each additional box with the following provider.

SHRED IT

D. That the Board of Directors authorizes the Executive Director to enter into an affiliation agreement with the following university to provide educational experience in the area of counseling; placement effective one year from the date of signature.

PENNSYLVANIA WESTERN UNIVERSITY

E. That the Board of Directors approves the following consultant agreement between the Luzerne Intermediate Unit and **Montgomery County Intermediate Unit** to work together to furnish all labor, services, and/or products as set forth by the Project AWARE grant.

F. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following for hall rental reserved for June 4, 2024 for the Luzerne Intermediate Unit Programs Graduation Event.

HOLIDAY INN WILKES-BARRE EAST MOUNTAIN

3. AFFILIATION AGREEMENT

That the Board of Directors authorizes the Executive Director to enter into an affiliation agreement with the following school district to provide LIU Special Education Certification Program student teaching placement for the 2023-2024 School Year.

LAKE LEHMAN SCHOOL DISTRICT

4. 2024-2025 GENERAL OPERATING BUDGET

That the Board of Directors approves the 2024-2025 LIU General Operating Budget. The total budget amount is \$3,300,462 and this represents a decrease of \$68,761 from the 2023-2024

amount of \$3,369,223. Member school district contributions are decreased to -0- from prior year contributions by \$102,030.

5. 2024 STANDARD MILEAGE RATE

That the Board of Directors approves the following mileage rate:

Standard mileage rate for reimbursement of all business miles driven during the calendar year 2024 is 67.0 cents per mile, as announced by the Internal Revenue Service.

6. SPECIAL EDUCATION CERTIFICATION PROGRAM COMPENSATION

That the Board of Directors authorizes compensation for Special Education Certification Program upon completion of the course and submission of grades to the following faculty at the following rates:

“Mathematics Instruction” taught by Deanna Mennig, a 3 credit course. Payment in the amount of \$2400 for 27 students.

7. TUITION REIMBURSEMENTS

A. That the Board of Directors authorizes the reimbursement of tuition in accordance with the Act 93 Agreement, in the total amount of **\$1,760.00.**

ACT 93

JOANN PEPSIN

Delaware Valley University

4 Graduate Credits at 80% credit maximum of \$550 per credit.

\$1,760.00 reimbursable

B. That the Board of Directors authorized the reimbursement of tuition in accordance with the Education Association Collective Bargaining Agreement, in the total amount of **\$1329.60.**

SPECIAL EDUCATION

JACQUALINE S. LOWE-PAUPST

Wilkes University

6 Graduate Credits at the lessor of 40% credit cost or \$250.00 per credit.

\$1329.60 reimbursable

ROLL CALL:

Mr. Adonizio – Yes; Ms. Thomas – Yes; Mr. Stevens – Yes; Mr. Shemansky – Yes; Mr. Schuler – Yes; Ms. Campbell – Yes; Ms. Jacobs – Yes; Mr. Campenni – Yes; Mr. Caffrey – Yes; Mr. Lanza – Yes; Mr. McGinley – Yes: ABSENT: Mr. Walsh and Ms. Bennett.

Motion carried.

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE
TRANSPORTATION COMMITTEE; ED SHEMANSKY, CHAIRPERSON; MARLA
CAMPBELL AND ERIKA JACOBS**

Mr. Shemansky moved and Mr. McGinley seconded the following motions:

TRANSPORTATION CONTRACTS ADJUSTMENTS

That the following negotiated transportation routes for the 2023-2024 Luzerne Intermediate Unit Transportation Program be approved as reviewed and recommended by the Executive Director and Administrative Services Director. The Luzerne Intermediate Unit reserves the right to renegotiate the award in the event that any students are to be added, dropped, addresses changed, or locations changed. The Pennsylvania State Transportation Formula determines the amounts and the Transportation Department has checked mileage. A payment of \$32.00 per day is included in the contracted amount for all aides, and \$40.00 per day is included in the contract amount for routes requiring vans with lifts.

SPECIAL TRANSPORTATION 2023-2024

NOVEMBER 2023

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-ROUTE-1-Adjusted to the daily rate of **\$158.14** effective **November 1, 2023**; student added, mileage increased. This route transports students from the Pittston Area School District.

RT-ROUTE-6-Adjusted to the daily rate of **\$99.91** effective **November 1, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-10-Adjusted to the daily rate of **\$201.88** effective **November 1, 2023**; student added, mileage increased; then adjusted to **\$186.90** effective **November 16, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-13-Adjusted to the daily rate of **\$221.06** effective **November 13, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-14-Adjusted to the daily rate of **\$192.86** effective **November 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-15-Adjusted to the daily rate of **\$189.03** effective **November 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201

STI-ROUTE-1-Adjusted to the daily rate of **\$206.02** effective **November 1, 2023**; student dropped, mileage decreased; then adjusted to **\$220.56** effective **November 28, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-3-Adjusted to the daily rate of **\$94.88** effective **November 6, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

DECEMBER 2023

AGZ TRANSPORTATION, LLC – 1099 HANOVER COURT, HAZLE TWP, PA 18202

AGZ-ROUTE-1-Adjusted to the daily rate of **\$413.02** effective **December 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

AGZ-ROUTE-2-Adjusted to the daily rate of **\$277.90** effective **December 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

AGZ-ROUTE-3-Adjusted to the daily rate of **\$208.56** effective **December 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

AGZ-ROUTE-4-Adjusted to the daily rate of **\$288.57** effective **December 1 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

MICHAEL SHUSTA-462 SECOND ST-PLYMOUTH, PA 18651

MS-ROUTE-1-Adjusted to the daily rate of **\$270.20** effective **December 6, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

MS-ROUTE-3-Adjusted to the daily rate of **\$202.70** effective **December 6, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-ROUTE-4-Adjusted to the daily rate of **\$237.07** effective **December 20, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-5-Adjusted to the daily rate of **\$406.85** effective **December 18, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-7-Adjusted to the daily rate of **\$278.38** effective **December 13, 2023**. This route transports students from the Wilkes Barre Area School District.

PATRICIA KAMOR-702 SUSQUEHANNA AVE-EXETER, PA 18643

PK-ROUTE-1-Adjusted to a daily rate of **\$100.77** effective **December 14, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201

STI-ROUTE-1-Adjusted to the daily rate of **\$222.24** effective **December 1, 2023**; student added, mileage increased; then adjusted to **\$245.06** effective **December 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-3-Adjusted to the daily rate of **\$94.88** effective **December 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-5-Awarded at the daily rate of **\$129.89** effective **December 1, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

THE WRIGHT TRANSPORTATION – 62 WILLOW ST, PLYMOUTH, PA 18651

TW-ROUTE-1-Adjusted to the daily rate of **\$206.02** effective **December 1, 2023**; student dropped, mileage decreased; then adjusted to **\$211.40** effective **December 13, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

HOMELESS/PDE 2023-2024

NOVEMBER 2023

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702

KV-PDE-ROUTE-8-Adjusted to the daily rate of **\$34.06** effective **November 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-PDE-ROUTE-1-Adjusted to the daily rate of **\$89.10** effective **November 28, 2023**; student added, mileage increased. This route transports students from the Dallas School District.

RT-PDE-ROUTE-4-Adjusted to the daily rate of **\$130.11** effective **November 1, 2023**; student added, mileage increased. This route transports students from the Wyoming Area School District.

RT-PDE-ROUTE-6-Awarded at the daily rate of **\$41.00** effective **November 28, 2023**. This route transports students from the Dallas School District.

RT-PDE-ROUTE-7-Awarded at the daily rate of **\$123.56** effective **November 28, 2023**. This route transports students from the Wilkes Barre Area School District.

RT-PDE-ROUTE-8-Awarded at the daily rate of **\$72.79** effective **November 1, 2023**. This route transports students from the Wyoming Area School District.

DECEMBER 2023**KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702**

KV-PDE-ROUTE-8-Adjusted to the daily rate of **\$35.43** effective **December 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-PDE-ROUTE-10-Awarded at the daily rate of **\$37.93** effective **December 13, 2023**. This route transports students from the Wilkes Barre Area School District.

ROLL CALL:

Mr. Adonizio – Yes; Ms. Thomas – Yes; Mr. Stevens – Yes; Mr. Shemansky – Yes; Mr. Schuler – Yes; Ms. Campbell – Yes; Ms. Jacobs – Yes; Mr. Campenni – Yes; Mr. Caffrey – Yes; Mr. Lanza – Yes; Mr. McGinley – Yes: ABSENT: Mr. Walsh and Ms. Bennett.

Motion carried.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND PERSONNEL COMMITTEE-PETER LANZA, CHAIRPERSON; PHILIP CAMPENNI AND DENISE THOMAS.

Mr. Lanza moved Mr. Campenni seconded the following motions:

1. BEHAVIORAL HEALTH

A. That the Board of Directors approves the following part-time appointment to Outpatient Services as a Mental Health Professional (MHP); at an hourly rate of \$31.16: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

NICOLE NICKOLICH

B. That the Board of Directors approves the following part-time appointment to Outpatient Services as a Licensed Mental Health Professional (MHP); at an hourly rate of \$35.00: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

ROBERT FRENCH

C. That the Board of Directors approves the following part-time appointment to the Behavioral Health Department as a Behavioral Health Technician (BHT); at an hourly rate of \$17.50: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

RACHAEL OCASIO

D. That the Board of Directors approves the following part-time appointment to Outpatient Services as a Mental Health Worker (MHW); at an hourly rate of \$25.00: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

MARISSA IVANKO

E. That the Board of Directors approves the following full-time Act 93 position as Case Manager to Outpatient Services at a salary of \$41,000.00 year. Effective date to be determined.

KATHRYN SCHIEL

F. That the Board of Directors approves the following appointment to the Behavioral Health Department Outpatient Services as an Office Assistant at a rate to be determined by the LIU Educational Support Professionals Association Contract. Effective Date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

MACKENZIE COLLERAN

G. That the Board of Directors approves the following employee to offer afterhours consultation to IU#27 at the rate of \$50.00 per hour: effective January 11, 2024.

JAMIE LUPINI

H. That the Board of Directors approves the following student from Pennsylvania Western University for an internship within the Behavioral Health Department from May 6, 2024 through August 9, 2024 , or the completion of 300 hours. All appointments are pending receipt of all state mandated clearances and human resource documentation:

CHERI SHAVER

I. That the Board of Directors accepts, with regret, the resignation of the following full-time Mobile Therapist (MT) for Community and School Based Behavioral Health Team (CSBBH): effective January 22, 2024.

GENESIS ROQUE

J. That the Board of Directors accepts, with regret, the resignation of the following part-time Mental Health Professional effective: January 12, 2024.

ASHLEY GEADRIES

K. That the Board of Directors accepts, with regret, the resignation of the following part-time Mental Health Professional effective: February 2, 2024.

MARY SOSKA

L. That the Board of Directors accepts, with regret, the resignation of the following part-time Behavioral Health Technician (BHT) effective: January 16, 2024.

TASHA WILLIAMS

M. That the Board of Directors accepts the following Behavioral Health Technician (BHT) position refusal.

SYDNEY DUPAY

N. That the Board of Directors accepts the resignation of the following full-time Mental Health Worker: effective January 18, 2024.

ALLISON BARVITSKI

O. That the Board of Directors accepts the resignation of the following full-time Behavioral Health Technician (BHT): effective February 9, 2024.

NICOLE BARBONE

2. OFFICE OF PROFESSIONAL LEARNING

That the Board of Directors approves the following appointment to the Guest Teacher Program for **2023/2024** school year with a daily rate applicable to the district in which they are assigned, and that all placements and locations are provisional pending receipt of all required paperwork and state mandated clearances:

ABIGAIL JAMES

3. OPERATIONAL SERVICES

That the Board of Directors authorizes the hourly rate of \$11.00 for the following employee for work beyond the contracted day outlined in the ESP Collective Bargaining Agreement:

KEVIN KOCHER

4. SPECIAL EDUCATION

A. That the Board of Directors appoints the following Special Education Para-Educator, as per the LIU Educational Support Professionals Association Agreement: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

ALICIA MARRANCA

B. That the Board of Directors accepts, with regret, the resignation of the following Paraprofessional: effective date January 8, 2024.

LYA RIVERA

C. That the Luzerne Intermediate Unit Board of Directors authorizes the following to serve as a Classroom Monitor at the discretion of the IU administration effective through June 30, 2024: at a rate of \$50.00 per day in addition to their regular salary, or at a rate of \$25.00 per half day in addition to their regular salary.

CHRISTINE BRAWLEY

EHSSAN DAHDAL

BETH KENNEDY

ELIZABETH TOMER

D. That the Board of Directors accepts, with regret, the resignation of the following Part-Time Job Coach: effective January 19, 2024.

JOANNE GROVES

5. REQUEST FOR LEAVE OF ABSENCES

A. That the Board of Directors approves the request for Unpaid Leave of Absence effective January 25, 2024 through and including January 26, 2024.

EMPLOYEE #2662

B. That the Board of Directors approves the request for Unpaid Leave of Absence effective March 4, 2024 through and including March 7, 2024.

EMPLOYEE #1944

C. That the Board of Directors approves the request for Intermittent Family Medical Leave (FMLA) from February 26, 2024 through May 24, 2024.

EMPLOYEE #2905

6. BOARD POLICY REVISION 216 – STUDENT RECORDS – THIRD READING

That the Board of Directors approves the **third reading** of board policy #216 related to Student Records.

7. BOARD POLICY 216.1 – SUPPLEMENTAL DISCIPLINE RECORDS – THIRD READING

That the Board of Directors approves the **third reading** of board policy #216.1 related to Supplemental Discipline Records.

8. BOARD POLICY 113.4 – CONFIDENTIALITY OF STUDENT EDUCATION INFORMATION – THIRD READING

That the Board of Directors approves the **third reading** of board policy #113.4 related to Confidentiality of Student Education Information.

9. BOARD POLICY REVISION 201 – ADMISSION OF STUDENT – FIRST READING

That the Board of Directors approves the **first reading** of board policy #201 related to Admission of Students.

10. BOARD POLICY REVISION 610 – PURCHASES SUBMIT TO BID – FIRST READING

That the Board of Directors approves the **first reading** of board policy #610 related to Purchases Subject to Bid.

11. BOARD POLICY REVISION 611 – PURCHASES BUDGETED – FIRST READING

That the Board of Directors approves the **first reading** of board policy #611 related to Purchases Budgeted

12. REQUEST FOR JURY DUTY

That the Board of Directors approves the following request for Jury Duty beginning on February 13, 2024, and that she be compensated her daily rate less the amount received for jury duty.

BETTY JEANNE SEGEAR

ROLL CALL:

Mr. Adonizio – Yes; Ms. Thomas – Yes; Mr. Stevens – Yes; Mr. Shemansky – Yes; Mr. Schuler – Yes; Ms. Campbell – Yes; Ms. Jacobs – Yes; Mr. Campenni – Yes; Mr. Caffrey – Yes; Mr. Lanza – Yes; Mr. McGinley – Yes: ABSENT: Mr. Walsh and Ms. Bennett.

Motion carried.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE SCHOLARSHIP COMMITTEE- LORI BENNETT, CHAIRPERSON; ED SHEMANSKY AND JOSEPH CAFFREY.

No report.

New/Old Business:

Mr. Caffrey addressed the board and stated when Mr. Usavage was president he could not have been nicer and was a true gentleman, funny, smart and a pleasure to be around. He was a great man and will be missed.

Mr. McGinley addressed the board and stated he was at the Lighthouse Academy yesterday and what a great facility it is and the excellent job and the services and things that are being provided to the children are outstanding. Certainly, an acknowledgement for the work should be made to all the workers for putting it all together.

NEXT REGULAR MEETING

Mr. Adonizio moved and Mr. Campenni seconded the motion that the next meeting of the Luzerne Intermediate Unit Board of Directors be held on **FEBRUARY 28, 2024 at 6:30 P.M.** in the Auditorium of the Luzerne Intermediate Unit 18, 368 Tioga Avenue, Kingston, PA.

MOTION TO ADJOURN

Mr. Adonizio moved and Mr. Campenni seconded the motion to adjourn.

Motion carried.

Joseph Caffrey, Secretary